

# Curriculum Committee

## Minutes of the September 9, 2016 Meeting

**Present:** Rob Beezer (Secretary), Quinelle Bethelmie, Peggy Burge, David Chiu, Martin Jackson, Chris Kendall, Alan Krause, Carson Nies, Elise Richman (Chair), Holly Roberts, Leslie Saucedo, Jason Struna, Brad Tomhave, Bryan Thines, Justin Tiehen, Benjamin Tromly, Nila Wiese.

**Visitor:** Lisa Hutchinson.

Robin Jacobson (Politics & Government), in her role as the Faculty Senate liaison to the committee, called the meeting to order at 4:02 PM in the McCormick Room. BURGE represents Jane Carlin (Library Director, *ex-officio*), JACKSON represents Kris Bartanen (Dean and Academic Vice-President, *ex-officio*), and TOMHAVE (Registrar) is *ex-officio*. BETHELMIE and NIES are student representatives.

**Committee Organization** JACOBSON made several announcements about the committee's upcoming work.

- Charges from the Faculty Senate should be ready after the Senate's September 26 meeting.
- A basic description of the committee's activities has already been circulated by email.
- Last year's final report measures 145 pages, so will not be distributed to the committee physically, but instead is available online. JACOBSON did call attention to the section titled "Business to Be Carried Over to 2016-2017" on pages 8–10.
- The Senate has formed an ad-hoc Committee on Educational Goals. KRAUSE and JACKSON are members, along with chair Bill Beardsley (Philosophy) and Brad Reich (Business and Leadership).

RICHMAN volunteered to be committee Chair, and was elected by acclamation. BEEZER volunteered to be Secretary, and was elected by acclamation. RICHMAN then chaired the remainder of the meeting.

**Business from the Previous Year** JACKSON projected the committee's SoundNet site, where relevant documents are made available, and will be shared within working groups and the entire committee. He found the aforementioned section of the year-end report with carry-over business. Together, JACKSON and RICHMAN reviewed the items in this section, along with some discussion, and some input from returning members of the committee.

- Artistic Approaches core review. This was left unfinished due to a desire to incorporate student survey data.
- Review the nine-unit limit for majors.
- Bring to the full faculty a motion to revise the Faculty Bylaws. This motion would extend the current five-year cycle for department, school, and program curriculum reviews to a seven-year cycle.
- Bring to the full faculty a motion to revise the Curriculum Statement. This would state that proposals for courses to meet the KNOW graduation requirement are evaluated based only on adherence to the Guidelines.
- Review the Spring deadline for course proposals. The current March 1 deadline makes it hard to have new courses approved and listed in time for advising for pre-registration for Fall semester.
- Review the process by which the dates for academic calendars are set. Does the academic calendar originate with the Registrar's Office or the Associate Deans Office?

**Meeting Times and Dates** With limited choices due to the combined schedules of the committee's members, a vote was taken for a meeting time, with Fridays at 4 P.M. narrowly beating out Wednesdays at 7:45 A.M., 7–5. Meetings will be at least every two weeks, but in October and early November may be every week due to the volume of course proposals. The next meeting will be Friday, September 23 at 4 P.M.

The motion to adjourn was made by RICHMAN, professor of Art, at 4:45 P.M.

Respectfully submitted,  
Robert Beezer