

Curriculum Committee Meeting
April 10, 2020
Convened at 3:32pm via GoogleMeet

Present: Brad Reich, Courtney Thatcher, Elena Staver, Gary McCall, Jake Price, Jane Carlin, Jennifer Pitonyak, Jonathan Stockdale, Julie Christoph, Kathleen Campbell, Maria Sampen, Jeff Tepper, Bill Barry, Jennifer Pitonyak

CC Meeting Minutes Approval

March 27th meeting minutes.

Jeff moved to approve meeting minutes of March 27th. Gary seconded. Passed unanimously.

April 3rd meeting minutes. The committee did not have enough time to review them. Elena will add Brad's motion's language and re-send the minutes. Committee members were asked to review the April 3rd meeting minutes upon receipt.

Upcoming work

Julie Christoph reported that the Art Department sent a proposal for a major and a minor in the department. We will consider the proposal at a future meeting.

Proposed Summer Session I Scheduling Change

If Summer Session I is held online, the Provost has requested to change the Summer Session I calendar to May 20-July 1, except for the MAT, OT and PT programs, which would continue their already-established summer schedules. The committee noted that Summer Session II is scheduled to begin June 29, thus causing an overlap for faculty and students. There were concerns about the one faculty member who is teaching both Summer Session I and II as well as the lack of preparation time between graduation and session I. Concerns were raised about students who need the summer credits to graduate—and ensuring their academic success. A variety of students take summer courses, with very different motivations and levels of preparation. Concerns were raised about the potential of disincentivizing students from taking summer courses. Concerns were raised about students' needs changing in the context of our current crisis and that we need to prioritize student needs. Concerns were raised about moving session II without checking about financial aid impact. Options considered were:

1. Consult the one faculty member who is teaching both sessions and make a decision based on his feedback.
2. Extend Summer Session I's and II's start by two days. Summer Session I would be May 20-June 26. Summer Session II would be July 1-August 11.
3. Leave Session I and II as is: May 18-June 26 and June 29-August 7.
4. Begin Summer Session I two days late, but end on the original end date (May 20-June 26), asking faculty to make up the two class days that would be missing at a time mutually agreed upon by the faculty member and the students.
5. Keep Summer Session I as is (May 18-June 26), and provide faculty the option of starting May 20 and making up class time that would be missing at a time mutually agreed upon by the faculty member and the students.
6. Move Summer Session I two days late (May 20-July 1). Leave Summer Session II as is: June 29-August 7.
7. Ask the deans to make a decision and we will approve their decision.

Maria Sampen moved:

We cannot approve the proposal as it stands because of the time conflict between Summer Session I and Summer Session II, however we recognize the need for a late start. We would approve any the following options to resolve the time conflict:

- *Extend Summer Session I's and II's start by two days. Summer Session I would be May 20-June 30. Summer Session II would be July 1-August 11.*
- *Keep Summer Session I as is (May 18-June 26), and provide faculty the option of starting May 20 and making up class time that would be missed at a time mutually agreed upon by the faculty member and the students.*
- *Leave Session I and II as is: May 18-June 26 and June 29-August 7.*

Brad seconded.

Unanimously passed.

Jonathan motioned to adjourn. Brad seconded.

Adjourned at 4:35pm.

Minutes respectfully submitted by Lynnette Claire

Minutes approved at the April 17, 2020 meeting of the Curriculum Committee