

International Education Committee Meeting Minutes
Friday, September 9, 2016 from 3:30pm – 4:30pm.

Committee Members Present: Alva Butcher, Debbie Chee, Carmen Eyssautier, Lea Fortmann, Eowyn Greeno, Diane Kelley, Kriszta Kotsis, Sunil Kukreja, John Lear, Roy Robinson, Zoe Scott, Mike Spivey, Nicholai Sekino, Peter Wimberger,

The meeting was convened at 3:30pm by Senate Liaison to the IEC, Peter Wimberger.

The first order of business was to elect chairs: Lea Fortmann will be chair during the fall semester and Diane Kelley will serve as chair during the spring semester.

Discussion of Study Abroad Working Group

Next the committee discussed the Study Abroad Working Group (SAWG) that will be convened this year and the five charges it will be assigned. Dean Bartanen requested that two members of the IEC serve on the working group.

Discussion followed on the time commitment for serving on the working group: approximately eight meetings throughout the year with some subcommittee work, with a final report due April 1, 2017. John Lear agreed to participate in the working group and Gareth Barkin, who was not present at the meeting, but had previously emailed that he was interested and would be willing to serve on the working group, was designated as the other IEC representative for SAWG.

Lear also recommended that the SAWG meet with the IEC at some point during the semester, which everyone agreed was a good idea.

Discussion of previous and continuing charges

Next, Wimberger explained that the Senate had not yet identified the charges for the IEC for this year, so he asked for the committee's feedback on what charges they think should be carried over from last year and what new charges should take priority. He will then recommend them to the Senate at their next meeting.

Charge 1

For the first charge, regarding the issue of sexual violence, the IEC recommended at the end of last year that the charge be carried over to this year and that the committee continue to review the processes and procedures that programs have in place for dealing with incidents of sexual assault.

Kotsis noted that many of the programs do not have procedures in place and information on their processes was often scarce or scattered. Robinson added that others are waiting for guidance from UPS on what kind of support to offer students and faculty studying abroad.

The committee decided that the charge should be continued with the focus on developing a training plan for faculty that would be mandatory for UPS faculty leading short-term study abroad programs. There was some discussion about who would have the authority to require the training for faculty leading study abroad programs, and that it would likely go through Kris Bartanen and Michael Benitez.

Charge 2

The second charge that was discussed was the review and potential elimination of current study abroad programs that do not provide something distinctive.

Robinson said that International Programs has already made some progress toward identifying programs that could potentially be removed. The committee decided to review the list at a future meeting.

The committee also discussed potentially making this a standing charge for the committee, rather than continuing it over each year. The committee talked about developing language to make this a standing charge and adding it to the IEC's bylaws, though it was noted that this is a somewhat onerous process.

Chee asked if this charge was the same as the current standing charge that states:

Review and approve new and existing international education programs and program proposals, including programs led by University faculty.

After some discussion, the committee concluded that the standing charge is different and does not explicitly specify that the IEC review programs with the aim of eliminating extraneous programs, and that the standing charge refers mainly to reviewing on going programs and approving new ones.

Charge 3

Regarding the 3rd Charge, *to work with faculty to develop exchange programs with college and universities abroad*, the committee decided to table this since it is similar to one of the charges that was assigned to the SAWG that will convene this year.

Charge 4

The 4th charge recommended that the IEC work with the SAWG once it was formed. The committee decided that this did not need to be an actual charge since the SAWG will include two IEC members that will be able to report back to the IEC and previous plans to meet with the SAWG have already been discussed.

Proposal of New Charge

Lear recommended adding an additional charge this year. Recognizing that students of color and under represented minorities may be less likely to study abroad, the IEC should look at the data to see if this is true, and if so, what are the main limiting factors and how could these students be better supported. It was proposed that the committee could gather data for UPS and its peer institutions. Sunil Kukreja recommended that first generation students also be included in this charge. Robinson added that their office could pull data from People Soft to get information on recent study abroad numbers for these student populations. The committee agreed to propose this as a new charge for the coming year.

Finally, the committee discussed other options for meeting times (besides Fridays at 3:30pm), and decided on holding meetings every other week on Thursdays from 3:45-4:45pm (or 3:45-4:35pm to keep with the 50 minute meeting format previously held by the IEC).

The meeting adjourned at 4:30pm.

Respectfully Submitted by

Lea Fortmann