

MINUTES

International Education Committee

9/8/17

3:30-4:30, Misner Room

In attendance: Emma Farmer Casey, Debbie Chee, Carmen Eyssautier, Emily Katz, Diane Kelley, Nick Kontogeorgopoulos, Kriszta Kotsis, Sunil Kukreja, Peter Wimberger (Senate Liaison), Sheryl Zylstra

Wimberger convened the meeting. The first task was to elect chairs for the semester. There will be two co-chairs: Kotsis will chair in the fall semester and Kelley will chair in the spring semester.

After a brief review of the responsibilities of the IEC, Wimberger conveyed the draft charges to the committee. These charges will be presented to the Senate for approval on Monday:

Charge 1:

With respect to the issue of sexual violence, continue the review of sexual violence policies at study abroad programs used by Puget Sound students and recommend action for those that don't conform to our standards.

Charge 2:

- a. Continue to review the current list of study abroad programs and eliminate programs that do not provide something distinctive (e.g. language, discipline, or geography) or are expensive relative to Puget Sound tuition, room and board.
- b. Develop language that clearly incorporates this charge into the standing charge that deals with program review.

Charge 3:

Develop recommendations for how Puget Sound can best recruit, welcome and support international students. Work with the appropriate offices and groups to implement these changes.

Charge 4:

Further examine the causes of the disparity in first-generation and minoritized student participation in study abroad. Review and implement recommendations (2017 IEC Final Report) to reduce that disparity.

In addition, the committee has the following standing charges:

Standing Charges:

1. Establish criteria and assessment procedures for international education programs.

2. Review and approve new and existing international education programs and program proposals, including programs led by University faculty.
3. Assist the Office of International Programs in selecting students for study abroad.
4. Represent the interests of the Faculty in international education.
5. Such other duties as may be assigned to it.

The committee then addressed the minute-taking order, which will proceed in alphabetical order among the faculty on the committee barring any absences:

Harpring
Kelley
Kontogeorgopoulos
Kotsis (chair, fall, so exempt in fall semester)
Spivey
Warning
Zylstra

Regarding Charge 2b, Wimberger reminded the committee that language had been drafted last year to revise Standing Charge 2, but this language was not presented to the Senate in anticipation of its being affected by the work done by SAWG2 last year. Wimberger said SAWG2's work did not affect this charge and recommended the committee bring the new language to the Senate so that, once approved by the Senate, it may be presented to the full faculty as required for any change in the bylaws.

He also drew our attention the modification of the language in Charge 3 as compared to last year.

The committee then discussed a time to meet every other week for the semester. It was agreed that we would review the grid provided by the Associate Deans' office via email next week and decide electronically if 3:30 Friday is the best time to meet or not.

Discussion then ensued about two proposals for faculty-led study abroad programs that would complement spring semester courses with an abroad component in the summer. Both of these proposals had been submitted at the end of the last academic year when the committee had already developed a new rubric to standardize program reviews. Both proposals had been sent back and the authors were asked to revise their proposals in light of the rubric.

A committee member expressed dissatisfaction with both proposals as they did not directly and clearly address the rubric as they had been asked to. Others shared his concerns. As part of the ensuing discussion, the committee agreed that neither proposal satisfactorily described how instruction hours would be used on site in the study abroad destination. It was agreed that a simple visit to a museum should not count as an instruction hour if it is not integrated into the course with pre-readings, discussion on site and post-discussion or the like.

Eyssautier was asked to return both proposals to their authors for greater clarification in the form of an addendum to directly address the rubric, clarify instruction hour use both on campus and on

site including the number of hours needed, and fill in any other missing information that providers had not yet provided if it is now available.

It was agreed that further elaboration on instruction hours, including a definition and the number needed, should be included on the program evaluation rubric.

The meeting concluded at 4:30.

Respectfully submitted,

Diane Kelley