

International Education Committee
Minutes of the October 20, 2017 Meeting

Present: Emma Casey, Carmen Eyssautier, Eowyn Greeno, Emily Katz, Nick Kontogeorgopoulos, Kriszta Kotsis, Andrea Kueter, Sunil Kukreja, Matt Warning

The meeting was convened by Chair Kriszta Kotsis at 12:00.

The committee approved the minutes of the October 6 meeting.

Announcements: A committee member congratulated the Luce Initiative on Asian Studies and the Environment (LIASE) team, and particularly Professor Gareth Barkin, for its work in organizing the recent Southeast Asia Symposium on the Puget Sound campus. The Symposium brought together faculty from other Northwest Five colleges and featured excellent presentations by students that participated in the LIASE study abroad field school in Indonesia this past summer. The keynote address by Professor Abidin Kusono from York University in Toronto, Canada was also well received and timely given that the focus of the talk was the political and social dimensions of flooding, in this case in Jakarta, Indonesia.

The first item of discussion was a proposed Student Study Abroad Program Petition form (included at the end of these minutes). This form was put together by the staff of the Office of International Programs for the committee's consideration and approval. In the past, student petitions to add a study abroad program meant that the program in question, if approved, was added to the list of approved programs at University of Puget Sound. However, the staff at the Office of International Programs believe that while a new program might make sense for a particular student, taking into consideration the student's interest, major, or background preparation, it might not necessarily make sense for that program to be permanently added to the list of approved university study abroad programs. Further, the amount of work involved in assessing a new study abroad program for inclusion in our list of approved programs is far greater than assessing a new program on a case-by-case basis for individual students. Therefore, considering the heavy workload currently experienced by the Office of International Programs, it makes sense to develop a petition form that allows students to add a new program on an individual, case-by-case basis.

There is also the need for a new form because of the new rubric developed by the IEC last year regarding new study abroad programs.

After some discussion, the committee decided to revise the form so that approval and endorsement of the proposal would come from the student's academic advisor, since advisors are well-positioned to understand the reasons why a particular study abroad program might fit into an advisee's academic plan.

M/S/P approval of the new Student Study Abroad Program Petition.

The committee then discussed a motion drafted by the Chair of the IEC regarding a change in the bylaws government the standing IEC charges. This change in the bylaw language reflects the Faculty Senate's recent edits to our proposed revision of the language of the IEC charges as listed in the bylaws. This proposal will be brought forth at the next faculty meeting, or a subsequent meeting if it does not make it onto the agenda for the next faculty meeting.

M/S/P to accept the motion to be presented to the full faculty.

The committee then heard reports on the work of IEC subcommittees. The subcommittee examining the causes of the disparity in first-generation and historically underrepresented student participation in study abroad met in order to discuss the best ways in which to proceed with their charge, and will have more to report after their next meeting.

The subcommittee charged with examining the issue of sexual violence policies at study abroad programs used by Puget Sound students reported that after two years of work, an information and resources card for Puget Students studying abroad was finally published and given to all students planning to study abroad in Spring 2018. This card provides an onsite checklist for students in case of sexual harassment or assault, while also providing a list of individuals and offices that serve as resources for those affected by sexual harassment or assault. The committee commended the subcommittee (and those that had worked on this card for the past two years) for their work in providing clear guidelines regarding sexual harassment and assault to Puget Sound students studying abroad.

The last order of business was assessment of a proposal from Brett Rogers in Classics for a Study Abroad Initiatives Development Grant. Professor Rogers is requesting funds to (1) accompany Professor Mike Lippman (University of Nebraska—Lincoln) on a three-week intensive course in Greece and (2) visit the site of College Year in Athens (CYA). Professor Rogers is requesting \$3,000. Committee members commented that the proposal is well-written, with a strong endorsement from Eric Orlin, Chair of Classics. The proposed activities falls squarely in line with the intended purpose of the Development Grants.

M/S/P approval of Brett Rogers' application for a Study Abroad Initiatives Development Grant.

M/S/P to adjourn at 12:55 pm.

Respectfully submitted,
Nick Kontogeorgopoulos

University of Puget Sound
Student Study Abroad Program Petition

Any study abroad program must receive formal approval from the International Education Committee prior to a student undertaking study for Puget Sound credit on the program. Students wishing to receive Puget Sound credit for a program that is not already on the approved program list must complete the following steps and submit this form, along with all applicable materials, to the Office of International Programs no later than October 31 of the year prior to the beginning of the program.

The student procedure for requesting that a program be added to the list of approved programs is as follows:

- ❑ First, discuss the program you are interested in with the Director of International Programs.
- ❑ Research the program, including: course descriptions; student support; housing arrangements; field trips; any other services provided; and contact information. Include links to web page(s) for all pertinent program information on the following page.
- ❑ Attach a one page statement that presents evidence supporting why this program meets your academic needs better than programs that are already approved for credit by the University of Puget Sound.
- ❑ Present your proposal to you faculty advisor.
- ❑ Secure your faculty advisor's endorsement of your petition in the appropriate space on the following page.
- ❑ Bring the signed form, your statement, and any other applicable materials, to the Director of International Programs in Howarth 215 before October 31.

The Director of International Programs will first request a full report from the Transfer Credit Evaluator in the Registrar's Office, to determine suitability of the program and courses for Puget Sound credit. The director of International Programs will then present this petition to the International Education Committee (IEC) for evaluation and a final decision.

Student Study Abroad Program Petition

Student Name:

Program Name:

Program Provider (the entity that runs this program):

Web links(s):

Student Statement:

Attach a one page statement describing exactly how this program meets your academic needs and why no other programs on the approved list can do the same. You may also wish to review the attached program evaluation rubric and include any pertinent details about the program.

I request that the International Education Committee (IEC) review the above listed program and agree to provide additional details about the program and my petition as needed.

(Student signature and date)

Faculty Advisor Endorsement:

Please provide a brief rationale for your endorsement of this petition in the space below:

I have met with the above named student, and reviewed the student's petition statement. I endorse submission of this proposal for comprehensive review by the International Education Committee (IEC)

(Faculty advisor signature and date)

(Faculty advisor name, title and department)