

IRB Minutes for Friday 2/23/18
Wyatt 226 from 1:30-2:30 pm

The meeting was called to order at 1:34 pm.

Attending: Tim Beyer (Co-chair), Joel Elliott (Co-Chair), Lisa Ferrari, Wendell Nakamura, Sara Protasi, Andreas Udbye

Approval of *Minutes from 2/2/18:*

After a quick clarification of the meaning of “R1”, the minutes were approved as presented.

Review of *Exempt/Expedited* protocols

The members in attendance registered five protocols had been reviewed and approved: 1718 – 023, 048, 049, 050 and 051 (in addition, Mike Pohl let me know that he approved 045 on 2-5)

Updates and Announcements

Summer review policy: Our new policy (see the minutes from the 2/2/2018 meeting) will be posted to the IRB website, and Beyer will notify the department chairs by e-mail about this.

Bylaw change (IACUC and IRB): This passed at the full faculty meeting on 2/7/2018.

Other items:

- 1) Prof. Brad Richards from Computer Science has asked the IRB for guidance on an ongoing computer code project. After some discussion, Beyer was tasked with contacting Dr. Richards to obtain better clarification of the mechanics of his project. It is likely that this matter will be brought up again at our next meeting.
- 2) Our contact information (e-mail, Jimmy’s phone number) should be added to the IRB website. Beyer will look into it.

CITI for Faculty

In advance of this meeting, three questions were posed to the committee members:

- 1) Should *ALL* faculty complete the *SAME* module(s)? If so, which one(s)?

- 2) Should *SOME* faculty complete *SPECIFIC* modules? (E.g., should faculty who submit a protocol involving children to the module(s) on research with children, regardless of their disciplinary background, prior training or experience working with children, etc.) If so, which track(s) and module(s)?
- 3) Should faculty complete *NO* modules?

Beyer had compiled a spreadsheet with feedback from committee members. Ferrari provided useful information on past actions for setting up the CITI course module requirements. The IRB has been tasked by the Faculty Senate to come up with recommendations if CITI training should be required for faculty research advisors, as per above.

After deliberations we decided to send a recommendation back to the Senate with the following suggestions:

Faculty members underwriting research protocols need to have passed a block of five CITI courses consisting of:

- Belmont Report and CITI Course Introduction
- Informed Consent
- Cultural Competence in Research
- Assessing Risk
- Unanticipated Problems and Reporting Requirements in Social and Behavioral Research

For some of the above mentioned modules, refresher courses may suffice.

In addition, some research involving vulnerable populations may require additional course modules. This goes for both faculty advisors and the Principal Researcher students. Elliott offered to discuss this proposal with the Senate's Siddharth Ramakrishnan and then draft something that the Senate can look at. Ferrari offered to draft instructions to faculty to be posted to our website.

The meeting adjourned at 2:28 pm.

Respectfully,

Andreas Udbye