

IRB Minutes for Friday 4/20/18
Wyatt 226 from 1:30-2:30 pm

The meeting was called to order at 1:33 pm.

Attending: Tim Beyer (Co-chair), Joel Elliott (Co-Chair), Lisa Ferrari, Wendell Nakamura, Michael Pohl, Sara Protasi, Mark Reinitiz, Alexa Tullis, Andreas Udbye.

Approval of Minutes from 3/23/18

The minutes were approved as presented.

Review of Exempt/Expedited protocols

The members in attendance registered the following protocols had been reviewed and approved: 1718 – 065, 067, 073, 075, 076, 077, 080, 081, 082, 084, 086, 089, (in addition, Lisa Ferrari let me know via email that she approved 1718-059, 069, and 087.)

Updates and Announcements

Nakamura asked for clarifications concerning the decision to close a protocol. Beyer responded that at the end of the year Jimmy McMichael checks whether there are open protocols.

A discussion followed concerning how to address the issue of some principal investigators not following up on the request for revisions. One concern voiced by Ferrari is that some student investigators may proceed to run studies without having received approval, even though the IRB sends clear instructions and clarifies that this is not permissible. Pohl mentioned the fact that at other institutions PIs have to submit a final report to the IRB. Tullis remarked that the IRB has also an educational function toward students who want to pursue a research career. Beyer suggested the possibility of having McMichael send a standardized email to all open protocols at the end of the academic year. Protasi commented that this measure would help also to catch potential mistakes on both sides: emails that are not sent/received or forgotten.

Feedback from Senate re report

Elliot reported that Senate members had some questions, which he answered. The Senate would want to increase the diversity of the committee. However, this objective is in tension with the possibility of reducing the number of members in the committee.

The Senate had no objection to the plan of asking faculty who submit protocols to the IRB to undergo CITI training. Elliott and Beyer will contact department chairs with regard to this.

In reference to an e-mail received about anonymity of agencies in ethnographic research, Beyer commented that the committee should discuss best ways to gather relevant identifying information

needed to review protocols while maintaining anonymity of the agencies in materials presented to potential participants.

Review of Full Board Protocol 1718-092

The board authorized the co-chairs to approve it, pending satisfactory amendments to the changes that we asked for.

The meeting was adjourned at 2:31 pm.

Respectfully,

Sara Protasi