

Institutional Review Board Minutes **April 22, 2019**

Participants: Alexa Tullis (Co-chair), Ann Wilson (Co-Chair), Derek Buescher, Lisa Ferrari, Hajung Lee, Wendell Nakamura, Mike Pohl, Brad Reich, Mark Reinitz, Jane Sweeney (community liason)

Call to Order: The meeting was held in Wyatt Hall, Rm. 226. Tullis called the meeting to order at 4:01pm.

Approval of Minutes: Tullis moved to approve the minutes from the meeting held on March 25, 2019. Wilson seconded the motion. Unanimously approved. The minutes were approved unanimously.

Agenda:

Topic: According to the Curricular Task Force, research will be an option as a high impact activity for students. The CTF suggested that this might impact the work of the IRB due to an increased number of spring protocols in preparation for summer research.

Discussion and Decision: Recommended that IRB attend Wednesdays at 4 gatherings to answer questions from faculty about the IRB process and the importance of carefully reviewing protocols before they are submitted.

Action Steps and Follow-up: There will be another meeting with the CTF and chairs of standing committees sometime in the Fall 2019 semester.

Topic: Department Sociology and Anthropology requested that the Board always have a representative from SOAN.

Discussion and Decision: According to the Provost, individuals who wish to serve on the Board should volunteer to do so.

Action Steps and Follow-up: None at this time

Full Board review of seven protocols: After sufficient discussion of each protocol, the following decisions were made:

- **1819-048:** Modifications approved.
- **1819-058:** Minor modifications needed. One Board member will assess the modifications to make sure all issues have been addressed and then approval can be granted.
- **1819-059:** Minor modifications needed. One Board member will assess the modifications to make sure all issues have been addressed and then approval can be granted.
- **1819-083:** Minor modifications needed. One Board member will assess the modifications to make sure all issues have been addressed and then approval can be granted.
- **1819-084:** Minor modifications needed. One Board member will assess the modifications to make sure all issues have been addressed and then approval can be granted.

- **1819-085:** Minor modifications needed. One Board member will assess the modifications to make sure all issues have been addressed and then approval can be granted.
- **1819-091:** Minor modifications needed. One Board member will assess the modifications to make sure all issues have been addressed and then approval can be granted.
- **1819-093:** Minor modifications needed. One Board member will assess the modifications to make sure all issues have been addressed and then approval can be granted.

Topic: The current Memorandum of Understanding (MOU) from SOAN expires April 22, 2019.

Discussion and Decision: Unanimous decision to extend the current MOU for two weeks until Board has chance to review the revised draft from SOAN that was submitted today.

Action Steps and Follow-up: Further discussion of MOU will continue at next Board meeting.

The meeting was adjourned at 5:16pm.

The next meeting will be **May 6, 2019, Wyatt 326.**

Respectfully submitted,
Wendell Nakamura