

Library, Media, and Information Systems Committee meeting minutes September 19, 2019

Members Present: Derek Buescher, Jane Carlin, Andrew Gomez, Janet Marcavage, Jeremy Cucco, Mike Spivey, Bryan Thines, Sara Freeman (Senate Liaison), Adam Smith (chair), Genevieve Caskey, Matt Link, Kaity Peake (Associate Dean).

Sara Freeman convened the meeting at 8 am with introductions from members.

Senate liaison Freeman requested nominations for chair. Adam Smith was selected chair for the fall term and Janet Marcavage for spring term.

Senate liaison Freeman shared standing charges from the faculty bylaws and charges from this year's senate conversations:

#### Standing Charges

- To develop general policies, procedures and plans in collaboration with the Library Director and the Chief Technology Officer.
- To provide recommendations and advice to all parts of the University community on the role of the library, media and information systems in support of the academic program.
- To review periodically the mission and objectives of the library and information systems and to recommend such changes as are needed.
- To review periodically the collection development plan for the library to ensure that a balanced collection is maintained for effective support of the academic program.
- Such other duties as may be assigned to it by the Faculty Senate.

#### New Senate Charges

- Share and discuss the Best Practices document with the Faculty as a whole.
- Interface with Associate Dean's Office to form a plan for Faculty Orientation to use Best Practices document starting in August 2020.
- Host a conversation about Elsevier, journal bundler, and faculty priorities library access to journals with the full faculty.
- With Senate, bring a motion to the faculty meeting floor to change the bylaws such that the membership of LMIS increases by one faculty member and one library representative.

Committee then discussed any additional items that we should consider for the semester. These included: Best Practices for Managing Sensitive Documents;

technology/laptop policies; textbook affordability and library options for providing student access to costly textbooks; open discussion about google and various transitions to google the university is undertaking.

The committee discussed overviews on Elsevier and points relevant to the “Best Practices” document related to IRB oversight of university submissions.

Chair Smith adjourned the meeting at 8:50 am

Submitted by Derek Buescher