

University of Puget Sound PSC Committee

Minutes for April 17, 2017

Present: Jennifer Neighbors, Denise Despres, Amanda Mifflin, Matt Warning, Kris Bartanen, Fred Hamel, Amy Odegard, Suzanne Holland

- 1) The PSC discussed, revised, and approved the minutes of the April 3 meeting.
- 2) The Committee discussed final emendations to drafts 1 and 4 of the team-taught course evaluation forms. Members agreed that a protocol or user guide was necessary for the new evaluation forms (this will be an agenda item for the May 1 PSC meeting). The Committee determined that a) faculty could use the standard evaluation option; b: that a twenty-minute period was adequate for students to complete the addendum section on draft 4; c) that it would be helpful to include all three forms in the *Faculty Evaluation Criteria and Procedures* document along with a paragraph of explication on how to choose a form and how the forms will count toward evaluation. The PSC approved the new SET team-taught course forms.
- 3) The Committee reviewed Math/CS departmental evaluation standards, focusing specifically on the issues of open and closed files, the role of directing student research in professional growth criteria, and the participation of tenure line faculty in departmental evaluations. The PSC offered suggestions for selective revision.
- 4) The Committee discussed and offered minor revisions to the updated introduction page of the School of Physical Therapy evaluation standards. The PSC also discussed a report that the way electronic evaluations for PT are being aggregated and conveyed to faculty does not give faculty access to each individual evaluation form. The PSC found this concerning and will follow-up on this matter with PT.
- 5) The PSC agreed to return to the issue of gender and race bias in Student Evaluation of Teaching in light of recent quantitative research suggesting that their use in making personnel and advancement decisions is discriminatory.

Respectfully submitted,

Denise L. Despres

