

## **Professional Standards Committee Meeting Minutes for April 30, 2018**

*Members Present:* Amanda Mifflin (chair), Denise Depres, Andreas Madlung, Jennifer Neighbors, Fred Hamel, Kris Bartanen. *Absent:* David Andresen, Suzanne Holland.

The meeting began at 4:04

### Departmental Evaluation Standards

The committee reviewed the Department of Hispanic Studies' *Statement of Evaluation Criteria and Standards* and the Department of History's *Criteria and Procedures for Evaluation*. Members reviewed each document separately, by paragraph, and finalized feedback to provide to the respective departments. Designated committee members will summarize comments for each review and provide them to the PSC chair this spring. Each department will be asked to return revisions to their evaluation document in Fall 2018.

### User Guide Revisions

The committee did not have time to discuss revisions to the *Faculty Evaluation Procedures and Criteria* document (User Guide). Kris Bartanen will reach out to the committee over the summer to review suggested language changes.

The meeting adjourned at 5:00pm

Minutes by Fred Hamel