

## **Professional Standards Committee**

### Meeting Minutes for September 20, 2019

*Attending:* David Andresen, Jim Jasinski, Andreas Madlung, Jennifer Utrata, Suzanne Holland, George Tomlin, Laura Behling

*Absent:* Pepa Lago-Grana, Jennifer Neighbors

1. David Andresen was elected new PSC chair by acclamation. Secretary duties will rotate among committee members in alphabetical order by first name.
2. Provost Behling brought a copy of charges transmitted to her from the Senate Liaison. They are as follows:
  - a. Review departmental evaluation standards and criteria according to the published review cycle, including those that remain outstanding from previous review cycles (Psychology, German Studies, Sociology and Anthropology, Religious Studies, and Exercise Science).
  - b. Address request from colleagues in the School of Education regarding the streamlined review process for clinical instructors.
  - c. Upon receipt of a recommendation from the Senate, draft Code language and develop processes related to potential revisions to Student Evaluations of Teaching (SET).

The committee briefly discussed the list of charges from the Senate, then turned its attention to reviewing the latest version of the departmental evaluation standards and criteria submitted by the Economics Department early this semester to last year's PSC chair Madlung.

The PSC discussed in general if and how evaluation guidelines should address the issues of potential bias in SETs. Specifically, language added to the User Guide in 2018 was discussed that reads: **“Because of concern that evaluation forms invite bias, head officers of faculty reviews, department colleagues, and the Faculty Advancement Committee should use them with awareness of potential limitations and in the context of multiple forms of evidence of teaching effectiveness.”** The PSC concurred that future updates of departmental evaluation guidelines should refer to the content of this passage.

The committee adjourned at 3:00 pm

Submitted by  
Andreas Madlung