

**University Enrichment Committee
Meeting Minutes
Wednesday, September 7, 2016, 8:00 – 8:42 a.m.
Collins Memorial Library – Misner Room**

Attendees: Roger Allen, Terry Beck, Sunil Kukreja, Dawn Padula, Rachel Pepper, Jess Smith, Tyson West, Randy Worland

Call to Order: Sunil Kukreja called the meeting to order at 8:02 a.m.

Selecting Committee Officers

Committee members elected Roger Allen as chair of the committee
Chair Allen appointed Terry Beck as secretary for the day. The committee agreed that secretary duties will rotate alphabetically by last name.

Announcements

- Register lecture is Thursday, November 10, 2016 in the Tahoma Room in Thomas Hall. Roger Allen will present this year's lecture.
- Bill Haltom is the Senate liaison for the UEC. Bill will give the committee its charges when they are available.

Establishing regular committee meeting times

After examining the committee's duties and deadlines, the following meeting times were tentatively established.

- Wednesday, October 5, 2016 at 8:00 a.m.
- Wednesday, October 26, 2016 at 8:00 a.m.
- Wednesday, November 16, 2016 at 8:00 a.m.
- Wednesday, November 30, 2016 at 8:00 a.m.
- December meeting will be scheduled during reading period (not at 8:00 a.m.).

The committee discussed the fall application deadline of September 16 and created a plan for working with these applications at the October 5, 2016 meeting.

Reviewing of UEC funds available for 2016-17

Sunil distributed a sheet that included the UEC deadlines for the year and the funds the committee has to distribute.

He noted that increased funding from the Budget Task Force has meant that we are able to increase the maximum allotments in some categories for faculty conference participation. As a result, the average disbursements for faculty conference participation has increased, getting closer to covering the actual costs of conference participation.

Student travel requests have increased in recent years. Student research has held constant at high levels.

Future Business

Following last year's practice, committee members agreed to review all applications as a whole rather than form faculty research and student research subcommittees.

Following up on work from last year, Jess Smith agreed to present research she did on copyrighting fees at the next meeting.

Adjournment:

The meeting was adjourned at 8:42 a.m.

Respectfully submitted,


Terry Beck