

Monday 10 February

UEC first meeting of the semester

Members Present: Isha Rajbhandari, Lisa Johnson, Renee Watling, Roger Allen, Luc Boisvert (UEC Chair), Tanya Stambuk, Renee Houston, ex officio, Linda Williams (note taker for today's meeting), Bianca Wolf

The meeting began with a round of introductions. The chair noted a continued effort to add student members to the committee.

Dec 9 2019 meeting minutes were approved.

The Chair thanked all for reviewing student applications.

1. Update on a request for funding to go to training session. The faculty member took up suggestions and has applied for course and seminar development (\$950) and will apply for Burlington Northern Course Development Grant. This combined amount will still leave a gap. It was noted that the department does not have further funding options. We could wait to see if money comes from the BN and revisit. We can either go with email decision or discuss in person.
2. Schedule of meeting dates for the semester.
  - a. March 1 is the faculty research deadline and notifications will be announced by March 21 . We can review them and go with a discussion on Monday 9 March at 9:00.
  - b. Student research proposals due April 5. We can review at the April 20 meeting and let students know by May 1, 2020.
  - c. At the last meeting of the semester in early May we will review the Register lecture proposals. May 4, 9 AM.
  - d. Encourage colleagues to submit proposals!
3. Review of faculty release time proposals – up to 5 faculty members can be awarded.
  - a. In this round no faculty submitted an application for a civic scholarship course release.
  - b. Submitted proposals were discussed (Williams excused for this portion of the meeting).