

**Minutes**  
**Institutional Review Board**  
**February 9, 2012**

**Present:** Garrett Milam (Chair), Mary Rose Lamb, Lisa Ferrari, Andrew Gardner, Anne James, Andrew Rife, David Lupher, Yvonne Swinth

Meeting was called to order at 8:30 am

**Announcements:** None

**Orders of Business:**

We began with a discussion of the IRB proposal rejected in the last meeting. There was some discussion of the student's intentions with the responses the committee found problematic. After some discussion, the committee reaffirmed the decision to reject the proposal. The IRB Chair promised to continue correspondence with the student-researcher in the hopes that the committee's concerns can be properly addressed.

**Item 1: Review of Protocol #1012-001**

There was some discussion of the researcher's definition of the project's subject pool. Discussions focused specifically on the potential heterogeneity of that subject pool. Some committee members noted that the potential risks and reactions of the children-subjects are probably pretty commonplace for these children. Other members asked if the potential heterogeneity of the subject pool called for a more comprehensive assessment of risk. Other minor issues regarding the protocol were discussed, including points of clarification needed on specific sentences in the protocol. The use of a faculty member's child as a pilot subject was also reviewed.

The committee unanimously approved the protocol (with one abstention) with minor revisions. The IRB Chair will communicate with the researcher to ensure these revisions are completed.

**Item 2: Student Summer Research Grants**

Garrett communicated with Sarah Moore about the Student Summer Research Grants. He noted that the grants are evaluated by a special ad hoc committee formed for that specific purpose. The committee needs IRB approval by its deadline in order to properly evaluate those proposals. As a result, the IRB established a new meeting on the a week in advance of that date in order to evaluate any proposals requiring full IRB review. The meeting on March 1 will be dedicated to this purpose.

It was also noted that all student proposals that include research abroad must be reviewed by both the departmental designate and a member of the IRB.

**Item 3: Discussion of the IRBs other Tasks**

We discussed the needed revisions to the IRB webpage and to the Handbook. After some discussion, we formed a subcommittee to deal with the webpage. That subcommittee, comprising Lisa Ferrari, Andrew Gardner, and Yvonne Swinth, will meet soon to establish a list of recommended changes to the webpage.

Committee members were also advised to collect any complaints about the webpage in order to assist the subcommittee with the revisions.

**The meeting was adjourned.**