

Meeting convened at 9:00 AM. The meeting was attended by Jane Carlin, Alyce DeMarais, Tim Hoyt, Gerard Morris, William Morse, Jennifer Neighbors, Mark Reinitz, Cindy Riche, and Jason Sawin.

M/S/P approval of the minutes from the November 21, 2011 meeting.

Jason Sawin generously agreed to serve as LMIS Chair for spring semester 2012.

Committee members presented LMIS project updates:

Jane Carlin noted that the BTF approved funding to obtain copyright site licensing for the university. Frontline staff members will be identified to move the project forward.

Alyce DeMarais reported on intellectual property revisions that were undertaken last spring. The issue went to legal counsel last fall. Alyce will do some further revisions and then the materials will be ready to send on to the Faculty Senate.

Cindy Riche reported on the Print Green initiative. This new print management system is moving towards a fall 2012 implementation. Information on printer use was collected during fall semester, revealing that the average number of pages printed by students was 457, with a median of 275. Students in the 95th percentile printed an average of 1536 pages while students in the 90th percentile printed 1121 pages. Some discussion ensued as to student printing needs and the committee agreed that 750 free copies per term was a fair number. Thereafter students will pay ten cents per page. The new copyright clearance licensing will allow faculty to create on-demand course readers that will mitigate the need for students to print as many pages for class, and changes have been made to allow Copy Services to accommodate the anticipated increased need for on-demand course readers. Questions were asked about who would be responsible for securing copyright for any materials not covered by the new copyright clearance licensing, but that issue is still to be resolved. In the coming months faculty and the larger campus community will receive more information on how this whole process will work.

William Morse reported that rolling implementation of Optimize Puget Sound begins this coming summer, with Finance coming first followed by Campus at the start of the academic year and HR in January 2013. Some committee members expressed concerns about rolling out the campus portion of the system right at the start of the academic year, where any bugs or unforeseen problems would have the most serious impact.

Jane Carlin reported that a new librarian, Ben Tucker, joined the library staff last week. She also noted that the university has received several generous gifts, including furniture from a Collins granddaughter and a personal archive from an alum with extensive experience in China.

Cindy Riche reported that library staff had attended a workshop on mobile devices and how they can be used for educational purposes.

The meeting was adjourned at 9:45 AM.

Respectfully submitted by Jennifer Neighbors.