

LMIS Meeting Minutes, 2/8/2012

- I. The minutes from the previous meeting were approved.
- II. The committee reviewed the faculty senate charges for the LMIS committee. The charges are:
 - i. Continue work toward implementing a print management system and work to educate faculty and students in a supportive and transparent manner.
 - ii. Continue to monitor and offer recommendations on campus copyright policy and other intellectual property issues.
 - iii. Develop a system to apprise faculty of changes in campus copyright policy and other intellectual property issues.
 - iv. Provide input and communicate with faculty and students regarding major technology initiatives including the virtual desktop, E-repository, and campus intranet.
 - v. Collaborate with library staff and technology services to develop new ways to strengthen awareness of and training regarding new technologies and information literacy.
 - vi. Investigate the use of digital reading devices as an alternative to printed books or course packs.

The first five charges were approved by the senate on October 24, 2011 and the sixth on November 14, 2011.

- a. There was discussion regarding item iii above. Funding for copyright clearance begins this summer. The library staff will write a blurb about this new service to be sent to faculty senate and to faculty via email. It will also be included as part of new faculty orientation.
- b. There is also a new intellectual property policy. Information regarding the policy will be distributed via faculty coms. Once the policy takes effect a form will need to be created and distributed to specify distribution of profits in collaborative projects, especially those involving faculty-student collaborations. Department chairs will be asked to review intellectual property policy with faculty in department meetings.
- c. There was also discussion about item iv. More work is needed to decide a) whether all scholarship should be publically viewable; b) How the suitability of specific submissions should be assessed; and c) how to limit access to some work.
- d. Regarding item v, it was generally agreed that it is difficult to disseminate technology news to faculty. Information Technology will distribute a technology newsletter to faculty and staff four times per year via campus mail.
- e. As an aside it was mentioned that the university will be going to a new phone system over the summer that should be an improvement over the current system; all faculty phones will be replaced with new ones.

- f. Finally, there was a discussion about the potential use of e-readers in courses. The general sentiment is that the technology isn't quite there yet, but is getting close. IT staff intend to closely monitor the changing technology; in a few years it may well be desirable to employ e-readers.
- III. Cindy Riche gave an update on the print management project. Her main points were:
- a. She had a meeting scheduled with the sustainability committee. They have already agreed to endorse the project. She planned to ask permission to use their logos on project announcements, and to ask for suggestions regarding implementation and dissemination of information.
 - b. She is putting together a test server to start the pilot test of the system.
 - c. She is working on emails and other documents to be distributed to students and faculty. These will be reviewed by LMIS in several weeks, when the drafts are complete. There will be posters, Trail advertisements, and information will be published in Open Line.
 - d. She will work with Residential Advisors to distribute information in residence halls.