

LMIS Meeting Minutes, 3/7/2012

- I. Meeting was convened at 9:00 AM. The meeting was attended by Jane Carlin, Alyce DeMarais, Tim Hoyt, William Morse, Jennifer Neighbors, Mark Reinitz, Cindy Riche, and Jason Sawin.
- II. The minutes from the previous meeting were approved.
- III. Library update
 - i. Jane Carlin provided an update on activities related to the library. Specifically, the library is working to establish criteria on a department-by-department basis for publishing summer research projects and students' honor projects/thesis. The library is also attempting to establish a summer student research fellowship. Fellows will conduct research on the Claire and Don Egge Collection on China. April 5th there will be a reading of the new book *Nine by Three: Stories* which was written by Beverly Conner, Hans Ostrom, and Ann Putnam.
 - ii. Jane also briefly described some of the actions being taken to address our charge to "Collaborate with library staff and technology services to develop new ways to strengthen awareness of and training regarding new technologies and information literacy." The current effort is focusing on disseminating information through e-mailed newsletters, demos, and brown bag sessions. The committee unanimously agreed that these efforts were sufficient to address our charge.
- IV. Cindy Riche provided an update on the print management project.
 - iii. She stated that the test server, now operational through the payment gateway, has yet to be incorporated.
 - iv. She is continuing to work with printing services to create a *Print-on-Demand* system.
 - v. Posters advertising the Print-Green changes are being designed for distribution in late April. The website updates are also underway.
 - vi. She is scheduled to give a presentation on the Print-Green initiative at the Chairs and Directors meeting as well as the Faculty Meeting.
 - vii. She then asked if there were any other ideas regarding how to promote the initiative, some of the responses were:
 - a. Have it featured prominently in the next newsletter
 - b. Target posters in the printing areas in the library
 - c. Alter the faculty textbook request forms to include information about Print-on-Demand
 - d. Add a message to the campus screen savers
 - e. Talk with ASUP to see about a trail article
- V. Other Business
 - a. Cindy Riche announced that campus' *Moodle* software will be switching from 1.99 to 2.0 this summer. She also announced that she would be meeting with faculty to plan renovations for McIntyre Hall 103, which will include new AV in the room.
 - b. William Morse gave a quick overview of the planned update to Puget Sound's Telecommunications system. Telephone services are trying to remove most individual

fax machines in favor of using the existing copier/scanner/fax machines. He also mentioned that there will be no voicemail forwarding from the old system to the new system.

- c. William Morse gave a brief update on the *Optimize* project. He stated that it is currently on time and on budget. They plan to migrate from the existing *Banner* system to the *PeopleSoft* system this summer.