

**Faculty Senate Minutes**  
**Monday, October 24, 2011**  
**Misner Room, Collins Library**

Senators: Gareth Barkin, Kris Bartanen, Bill Barry, Fred Hamel, Susannah Hannaford, Zach Kotel, Kriszta Kotsis, Marcus Luther, Tiffany Aldrich MacBain, Steven Neshyba (Chair), Leslie Saucedo, Mike Segawa, Ross Singleton, Amy Spivey, and Keith Ward

Guests: John Hanson, Liz Collins, and Nitai Deitel

The meeting was called to order at 4:02.

Approval of the Minutes

The minutes of Oct 10, 2011 were approved as corrected.

Announcements

- I. MacBain noted her upcoming participation, with Alisa Kessel, in the American Association of University Professors (AAUP) Shared Governance Conference (to be held in Washington, D.C. on November 11-13, 2011. She indicated that Kessel and she would report on the experience to the Senate before the end of Fall Semester. Neshyba thanked Kris Bartanen for allocating a portion of the Dean's Enrichment Fund to support Puget Sound's participation in this conference.
- II. Hamel noted that the School of Education will hold an Information Night for prospective students on November 8, 2011 at 7 pm in Howarth Hall.

Special Orders and Faculty Pulse

- I. Kotsis asked Neshyba to create a shared folder to contain all of the attachments sent to Senators. Ward suggested a SharePoint site on <http://soundnet.pugetsound.edu> for this purpose. In response to senators' general support of the idea, Neshyba agreed to the creation and utilization of such a site.
- II. Neshyba suggested that from his reading of the "Faculty Pulse" the Senate may be called upon to investigate the 3/2 teaching load possibilities.

Committee on Honorary Degrees

- I. Hanson reported on the honorary degree candidates the Committee has selected for Trustee consideration. Confidential discussions of the candidates among Senators and members of the Committee (Hanson, Collins, and Deitel) ensued.
  - a. The Senate endorses the recommendations of the Committee. The motion passed unanimously.

## Charges to the 2011-2012 University Enrichment Committee

- I. Bartanen agreed to discuss with David Beers, Barkin's question regarding the possibility of greater flexibility in the use of Trimble Asian Studies funds between faculty professional development and student travel.
  
- II. The four self-charges recommended in the UEC's year-end report were discussed. Spivey and Saucedo supported the need for the development of more specific criteria for determining recipients of the Phibbs Memorial Award in response to Ward's request for clarification of charge 2. Saucedo explained the need to reserve some funds for spring term student travel awards and the difficulty this creates in establishing a minimum travel award in response to Neshyba's question regarding charge 1.
  - a. **M (Hamel)/S/D:** A motion to drop all but the first sentence from each charge was defeated.
  - b. **M (Barry)/S/P:** A motion to include the additional explanatory sentences in each charge in parentheses passed.
  - c. **M (Kotsis)/S/P:** The Senate approves the following four charges to the 2011-2012 University Enrichment Committee:
    - i. Consider reallocating the amounts for student research and travel, potentially shifting categories for student reimbursement. (The committee might consider decreasing the award for student travel, for example, since the current policy usually awards \$500 per request.)
    - ii. Develop more specific guiding criteria for determining recipients of the Phibbs Memorial Award each year. (Currently each year's UEC is considering candidates based on the Memorandum of Understanding, faculty research award recipients from the past two years, and awardee lists, but the process of determining awards could be streamlined significantly with the development of specific guiding criteria for yearly use.)
    - iii. Determine how the UEC might shift its role in providing oversight of faculty conference travel requests in light of the university's move to a P-card system. (The P-card system makes the use of category caps impossible, requiring some changes to the UEC's past "reimbursement" role, but it still needs to be determined which changes to UEC requirements -- such as final reporting requirements -- are advisable, in order to create a less labor and paper intensive process overall while ensuring proper oversight.)
    - iv. Determine whether the costs for reimbursing transcription can be standardized for student research grants. (Students have submitted widely varying estimates for transcription and cost-savings might be found in this area.)

The motion passed unanimously.

### Charges to the 2011-2012 Student Life Committee

- I. The three self-charges recommended in the Student Life Committee's year-end report were discussed. Luther supported charge 3 (see below) concerning campus culture for underrepresented students.
  - a. The Senate approves the following three charges to the 2011-2012 Student Life Committee:
    - i. Review the residential housing plan and planning process and make recommendations to the Dean of Students.
    - ii. Review the student retention plan and planning process and make recommendations to the Dean of Students.
    - iii. Review the campus culture for underrepresented students and make recommendations to the Dean of Students.The motion passed unanimously.
  
- II. In response to Senate questions regarding the two-year residency requirement, Bartanen briefly described the academic orientation of the new residential facility around Humanities, Environmental Policy and Decision Making, and Global Studies (including study abroad).

### Charges to the Library, Media, and Informational Systems Committee

- I. The self-charges recommended in the Library, Media, and Informational Systems (LMIS) Committee's year-end report were discussed as were several additional charges.
  - a. **M (Ward)/S/P:** Ward's motion to amend charge 2 (see below) to monitor copyright law was defeated.
  - b. The Senate approves the following five charges to the 2011-2012 LMIS Committee:
    - i. Continue work toward implementing a print management system and work to educate faculty and students in a supportive and transparent manner.
    - ii. Continue to monitor and offer recommendations on campus copyright policy and other intellectual property issues.
    - iii. Develop a system to apprise faculty of changes in campus copyright policy and other intellectual property issues.
    - iv. Provide input and communicate with faculty and students regarding major technology initiatives including the virtual desktop, E-repository, and campus intranet.
    - v. Collaborate with library staff and technology services to develop new ways to strengthen awareness of and training regarding new technologies and information literacy.The motion passed unanimously.

The Senate adjourned at 5:34.

Respectfully submitted,

Ross Singleton  
Scribe of the Day

Tiffany Aldrich MacBain  
Secretary