

**Minutes of University Enrichment Committee Meeting**  
**Thursday, 8 March 2012**

Present: David Akers, David Andresen, Monica DeHart, Danny McMillian, Sarah Moore, Dawn Padula, Carl Toews, Stacey Weiss; Student Member: Rachael Mallon

Note: David Andresen chaired this meeting, temporarily filling in for Heidi Orloff.

The meeting was called to order at 3:33 pm.

**1. Approval of Minutes**

- a. The minutes from the 16 February 2012 meeting were approved with no changes.

**2. Announcements**

- a. At the next meeting (April 19), the UEC will select the Register lecturer for 2013-2014. The deadline for nominations is March 16. All application materials should be available for the UEC to review by March 30.
- b. During this meeting, the UEC will also determine funding for student research proposals. The proposals are due on April 9, and the student research subcommittee will need to meet some time before April 19 to review the proposals.

**3. New Business**

- a. Faculty Research Funds
  - i. The Faculty Research subcommittee met prior to the general meeting to review the grant applications. The subcommittee reported that all twelve of the applications met the criteria for funding (subject to funding caps). The UEC voted (M/S/P) to approve funding for all twelve applicants.
  - ii. A brief discussion arose regarding how to provide feedback to applicants regarding funding decisions. It was generally agreed that in the future, reviewers should take notes on the strengths and weaknesses of each application. These notes could prove especially useful when an applicant is denied funding, and it would be helpful to include the rationale for the decision as part of the rejection letter. The notes would also help the Dean's office to answer questions from applicants regarding the rationale behind partial funding. Since no applicants were denied or partially funded for this funding cycle, the discussion centered on future application cycles.
- b. Identification of Grants Eligible for the Phibbs Award:
  - i. The faculty research subcommittee reviewed faculty research grant applications from both the fall and spring semesters, and selected two applications that meet the criteria for the Phibbs Award.
  - ii. Sarah Moore promised to distribute these two applications to the UEC for review, along with a copy of the Phibbs Award Memorandum Of Understanding (MOU). All members of the UEC will review these applications before the next meeting and then select the winner of the award at the meeting.

The meeting was adjourned at 3:50 pm.

*-Submitted by David Akers*