

MINUTES
International Education Committee Meeting
September 5, 2012
8am, Misener Room

Present: Lisa Ferrari, Matt Ingalls, Michael Johnson, Diane Kelley, Donn Marshall, Stephanie Noss, Aaron Pomerantz (student), Elise Richman (senate liaison), Roy Robinson, Sally Sprenger, Tanya Stambuk, Matt Warning.

Absent: John McCuiston and Peter Wimberger

The meeting was called to order by Lisa Ferrari. The first order of business was to elect a chair. It was decided that Diane Kelley and Peter Wimberger would co-chair the committee this year.

Discussion ensued about the proposed charges last year's IEC committee recommended for work for this year. Formal charges will be soon sent by the Senate. The proposed charges are:

Proposed Charges for 2012-2013

1. Review and approve new and existing international education programs and program proposals, including programs led by university faculty. Reevaluate programs placed on probation.
2. Assist the Office of International Programs in selecting students for study abroad
3. Work with the Office of Institutional Research to create a Study Abroad Survey to gauge the learning process that occurs during a study abroad program as well as to gather additional information related to international programs.
4. Continue work with faculty to encourage the integration of study abroad experiences into on-campus classes and research symposia, and work with the SLC and Dean of Students to encourage integration of study abroad experiences into co-curricular activities.
5. Finalize and adopt criteria for proposing UPS Short Term Faculty Led Programs
6. Complete first cycle of Program Reviews

Additionally, Matt Ingalls suggested adding a charge about finding more information about how credits transfer in from study abroad programs. He suggested the process should be more transparent and easier, in particular for courses that may cover core, major or minor requirements. It was suggested that we invite Kathleen Campbell to come speak to the committee on this regard.

Diane Kelley also suggested adding a charge regarding faculty education of the financial situation of study abroad as well as study abroad procedures. Roy Robinson suggested we invite Maggie Mittuch to come speak to the committee.

Roy reported that this semester we have 83 students abroad, versus 95 last fall. Only 2 students' applications were denied, and 18 withdrew their applications or changed programs, and one student has already returned to campus. Last summer, there were 19 students who participated in a study abroad program, mostly in Spain and Taiwan. Originally, 33 had applied but 14 had dropped out. Also, Roy reported that study abroad for 2011/12 stayed within budget.

The next order of business was finding a time to meet. There were no times available for all members of the committee to meet. It was decided that committee member would change committees in order to allow for a time to meet. This time was tentatively set for every other Wednesday at 8am in the Misener Room.

The committee adjourned at 8:50.

Respectfully submitted,

Diane Kelley