

Minutes of the International Education Committee

October 12, 2012

Members present: Phillip Brenfleck (student), Lisa Ferrari; Diane Kelley, John McCuistion, Roy Robinson, and Peter Wimberger

Also present: Sally Sprenger

Kelley brought up the approval of the minutes of September 28, 2012. Ferrari mentioned she did not mean to step on any toes concerning changes to previous minutes.

The committee approved the minutes of September 28, 2012

Kelley began the meeting with a brief explanation about Harry Vélez Quiñones' petition to add a new summer program in Alcala, Spain. Harry had requested this because a representative from the program will be visiting the area on October 25 and if the program is approved Harry would like to use this time to recruit possible students for the program as well as introduce this program to faculty and staff.

Wimberger had a question about the number of units for this program. The committee was unsure. Robinson will request this information from Vélez Quiñones and Kathleen Campbell, the Transfer Credit Evaluator.

Robinson brought up how this program differs from the approved IES Barcelona summer program. It is longer (10 weeks vs. 8 weeks), it offers homestays which the IES Barcelona program does not, it is cheaper (\$4,498 Alcala vs. \$6,990 IES), the internship hours are longer (160 Alcala vs. 128 IES) and it was created with input from Puget Sound faculty (Spanish & Business and Leadership).

Wimberger mentioned the collaboration between different UPS faculty and departments on this program as well as the option of the internship makes this a strong proposal.

Kelley also added that this program has been designed and created for the University of Puget Sound.

Wimberger noted that perhaps this new program could be opened up to members of the NW Consortium (Lewis & Clark, Reed, Puget Sound, Whitman and Willamette).

Brenfleck added that participating in a smaller personalized program can help improve issues related to communication between the program and the school or student.

Vélez Quiñones' Alcala Summer Internship Program was approved pending Campbell's approval.

Ferrari brought up the idea that Campbell's comments about the proposed program and all proposed programs should be shared with the IEC.

Wimberger agreed that it would be helpful to have Campbell's approval for the petitions in advance of their discussion in the IEC. Robinson will send Campbell the link to the program petitions in SoundNet so she can review them as soon as possible.

Kelley and Wimberger added we should adopt a formal approval process for the IEC. Robinson will add this to the program petition application and send it out to the IEC for approval.

Kelley asked Robinson to discuss the application deadline. Robinson explained the January 2 deadline did not meet with overwhelming enthusiasm and subsequently has been changed to Feb 1 for all programs with the exception of the Pac Rim Program which will be Feb 15 as it is a year and a half before the program departs.

Robinson will write up an explanation of the new deadlines and the application process to provide to faculty and students. Robinson will send it to the IEC for review before sending it out to all faculty.

Kelley next discussed the Study Abroad Budget and should the IEC make an official request for making the SA Budget a "rollover" budget. She suggested the IEC create a subcommittee to draft a document for the Academic Dean.

Wimberger, Kelley and Robinson volunteer for the Budget Rollover subcommittee.

Kelley stated the IEC needs to review programs in Asia, Australia and New Zealand and therefore should create subcommittees to do this. Robinson created a program review information handout for the Griffith University Australia program. He would like to use this as a template for all programs under review. He will send this to the committee for review to learn if this format will work for the review process.

Wimberger add it would helpful to have a list of students who went on these programs as well as their majors and minors.

Kelley discussed the need to decide who would review the various Australia, New Zealand and Asia programs. After a brief discussion the committee assigned the program review subcommittees as follows:

China: Matt Ingalls, Donn Marshall, Lisa Ferrari, Phil Brenfleck

Japan and India: Michael Johnson, John McCuistion, Stephanie Noss

New Zealand, Samoa, South Korea, Taiwan, Vietnam: Tanya Stambuk, Peter Wimberger, Haile Canton

Australia: Matt Warning, Diane Kelley, Roy Robinson

The timeline for the reviews will be set by the individual subcommittees.

McCuistion asked if this was going to be done for current programs? Ferrari responded that the idea is to review the programs with the idea of whether a program is needed or should be removed from the approved program list.

Wimberger add that after each subcommittee reads and reviews the programs they should bring them back to the IEC for questions.

Kelley asked Robinson to discuss the criteria for student selection in the event participation does become competitive.

Robinson listed the following criteria (in rough order of importance):

- Good academic and judicial standing (not on probation)
- Academic and Intellectual Fit of the program (from student essay)
- Country and culture information (from student essay)
- Faculty Recommendation
- Students going on Puget Sound sponsored programs (e.g. Dijon, Oaxaca) and students in language immersion programs have the highest priority
- Students are limited to a single program (semester or year)
- Preference to seniors (who haven't previously studied abroad)
- GPA will be a factor, but not a dominant factor

McCuistion stated he would like to have the option of limiting students to a single program to be reviewed on a case by case basis and not to simply have a policy stating students can't go abroad to two different locations.

Ferrari mentioned the criteria should be used to give a relative weight to different factors, but it wouldn't be appropriate do use this as a checklist, but rather a guideline to review the applications.

McCuistion asked about how funds are going for study abroad.

Robinson responded that as far as he knows the funds will be available through the same formula that was used in the past few years to calculate the Study Abroad Budget.

Kelley adjourned the meeting at 1:50 pm.

Respectfully submitted,

Roy Robinson