

Minutes
Institutional Review Board
February 15, 2013

Present: Lisa Ferrari, Mita Mahato, Garrett Milam, Andrew Gardner, Katie Hall, Andrew Rife (Community Rep.), Kirsten Wilbur

Meeting was called to order at 1:03am by Garrett Milam

Minutes from December 12 committee and protocol meeting and January 14th meeting approved.

Review of Protocol: #1213-008

Concerns were raised in the following areas:

- *Privacy of Participants*
 - Gardner had concerns about the anonymity of participants if they are to communicate by Facebook.
 - Ferrari suggested the investigators contact campus Tech Services to work out privacy issue.
 - Mahato stated that private groups can be created on Facebook, but suggests that the language needs to be in the protocol document.
 - The committee suggests that the investigators need to justify use of Facebook and that it could be used in a way to protect participant privacy.
 - Rife suggested that a disclaimer could be included in the consent form stating that Facebook use is a risk of the study.
- *Cost to participate*
 - Millam wanted clarification regarding the costs to participants in the body of the paper and clarify what happens to the equipment at the conclusion of the study
 - Milam wanted the inclusion criteria to be clear regarding who needs approval from their primary care physician. The board was uncomfortable with participants self-reporting. The board recommends that each participant obtain a letter of support/consent from their primary care physician.
- *Length of the study*
 - Ferrari pointed out that the board cannot approve a multi-year study. The researchers will have to submit yearly for renewal.
- *Procedural*
 - Mahato wondered if there needs to be a procedure for what to do if something comes up medically with a participant that affects their participation in the study. Recommend formally including a statement as to if something is discovered in the preliminary testing what the procedure would be.
- *Consent form*
 - The consent form needs clarification regarding attendance and cost to the participant in terms of time commitments and monetary expenses.
 - Also recommend to clarify about what happens to the data collected from the questionnaires.
 - Recommend including the wording “care at this institution.”
 - Recommend including the boiler plate language.

- Recommend the consent form clarify that the participants will not be taken on as patients by Dr. Rife. The study is separate from any treatment provided by their primary care physician.

Motion on Protocol: A motion was made that Protocol: **Group-based dietary and lifestyle intervention for community –dwelling adults** be approved with minor revisions. Recommend including letter from the participant’s primary care physician, clarify the time and cost commitments and that the consent letter use lay terminology.

The meeting was adjourned at 11am.
Respectfully submitted,

Kirsten Wilbur