

**Minutes**  
**Institutional Review Board**  
**April 12, 2013**

**Present:** Lisa Ferrari, Andrew Gardner, Katie Hall (Undergrad Rep), Mita Mahato, Garrett Milam, Andrew Rife(Community Rep.), Kirsten Wilbur

Meeting was called to order at 1:00pm by Garrett Milam

**Motion to Approve Minutes:** Motion was made. Minutes from March 15 and 29, 2013 were approved without changes.

Milam gave an update regarding the designate changes and his conversations with the Psychology Department, staff senate and university administration. Milam reported that the Psychology Department would prefer to have two members on the IRB board and that Psychology faculty review Psychology student protocols.

Garner voiced his concern regarding departmentalization of IRB protocols.

**Review of Protocol #1213-010**

**Concerns were raised in the following areas:**

- *Procedural*
  - Ferrari concerned regarding the reverse translations and stated the federal standard regarding translations. Investigator's mother is the one who did the translations and she is bilingual. Suggests we could 1) proceed with mother's translation and receive a written notice that she is bilingual and did the translations, 2) get another person to review the translation, or 3) request a full reverse translation.
  - Garner stated his concern re: the cost to students for professional translations.
  - Milam suggested having our foreign language department read and compare the English document with the Spanish document. Ferrari will contact the faculty fluent in Spanish to review the documents. Milam will notify the student of the protocol concerning translations.
  - Garner was puzzled by the age check on-line. Committee believes it is the best that can be done with the technology.
  - Rife concerned that the recruitment appears biased.
  - Committee recommends keeping the course credit component here at Puget Sound only.
  - Ferrari stated that a letter of support is needed from the University of Buenos Aires.
- *Informed consent and protecting confidentiality*
  - Milam stated that using Survey Monkey along with consent forms negates the anonymity of the participants. As does receiving course credit for participating in the study.

- Wilbur concerned about the security of consent forms in Argentina. Suggests consent forms be electronic.

**Motion on Protocol:** A motion was made that Protocol 1213-10 resubmit for approval once the following items have been addressed: 1) A third party has reviewed the reverse translations for consistency with the English versions, 2) Recommend having all work completed on-line in Argentina, 3) Clarify if the consent form acknowledges the participants identity, 4) Provide a letter of support from the University of Buenos Aires, 5) Restate the procedures for securing consent forms in Argentina. Motion approved.

#### **Review of Protocol #1213-011**

##### **Concerns were raised in the following areas:**

- *Procedural*
  - Committee believes a picture of the toy is needed.
  - Mahato suggested including the manufacturer's directions for use in the protocol and as information provided to parents.
  - Committee recommends the investigators clarify "non-interaction" and recommend supervision throughout child's time in the toy.
  - Mahato uncomfortable with language used in recruitment posters stating "normal" and "Down Syndrome". Suggests using term "typical development".

**Motion on Protocol:** A motion was made that Protocol 1213-11 receive approval contingent on submitting a picture of the toy, including instructions from the manufacturer's manual, and clarifying non-interaction – recommending parental supervision. Motion approved.

The meeting was adjourned at 1:53pm.

Respectfully submitted,

Kirsten Wilbur