

Minutes of the MLIS Meeting 2-7-13

Members in attendance: Tim Hoyt, Jane Carlin, Denise Despres, William Morse, Martin Jackson, Pierre Ly, Ian Fox, Bryan Smith, Cindy Riche, Gerard Morris.

Guest: Library Archivist Katie Henningsen

The LMIS committee convened in the Misner room at 3:30. Jane Carlin introduced the committee to Katie Henningsen, Library Archivist/Digital Collections Coordinator. Jane provided an Introduction to Archives and Special Collections, including a brief history of the program, a description of the collections and the current context for organization, accessibility, and development.

The LMIS is charged with oversight of University Archives with the mission of student engagement in primary research. Jane outlined the state of Puget Sound's Archive in contrast to those of our peer institutions, noting opportunities for faculty support and experiential undergraduate learning comparable to those currently available in the Social Sciences and Sciences.

Jane described the content of the collection, current staff (including students and volunteers), current use of space and need for expansion, and current activities, including *Sound Ideas*, the Abby William Hill project (a full list of the projects is available in the LMIS shared documents). She then discussed Increased Visibility and Access, including summer fellowships in the Archives, Open Hours, Student volunteer opportunities, Class Sessions and Open Houses. She concluded with information on current Collection development and Growth, noting a considerable increase in Reference and Research Inquiries since December 2012. The Library is ready to plan the next phase of Archives and Special Collections development and management.

Katie Henningsen elaborated upon the need for space, especially to make the collections accessible for students to work in the archives. Students are currently processing collections, performing primary research, developing online finding aids, and involved in collection development. Katie gave an overview of the opportunities provided by the Summer Fellowship in Archives and Special Collections (see the full description in LMIS shared documents). She noted critical needs, including a digitalization lab, a processing room, and climate controlled environments.

Jane and Katie conducted a tour of the Archives for the LMIS: the Basement Storage Room, Digitization Room, Archives Room, Shelmidine Room, and the Archives Processing Work Room, responding to LMIS committee member questions. The LMIS committee met Mr. and Mrs. Egee in the Archives room (who provided an Archive endowment supporting student work in the Archives) as well as student archive volunteers.

The LMIS committee returned to the Misner room and viewed documents recently added to the Archive. The meeting concluded at 4:30.

Respectfully submitted,

Denise Despres