

University of Puget Sound  
Professional Standards Committee  
5 September 2012, 8:30, a.m., Wyatt 225

Members present: Kris Bartanen, Doug Cannon, Jennifer Hastings, Pat Krueger, Andreas Madlung, Doug Sackman, Kurt Walls, and Seth Weinberger

Senate Liaison: Judith Kay

The meeting was called to order at 8:30, a.m., by Liaison Judith Kay.

**I. Announcements and orientation**

Charges recommended by 2012-13 PSC appear in its year end report.

A committee of the Faculty Senate will draw from these, consider additions, and make recommendations to the entire Senate.

Kay will serve as liaison for the year, but will not normally attend our meetings.

Bill Haltom serves as faculty parliamentarian, can be consulted as to parliamentary issues.

Upon approval, minutes should go to Kay as liaison, as well as to the Associate Deans' office.

**II. Election of committee chair**

Kay opened nominations for committee chair.

Sackman nominated Weinberger.

M/S/P (Sackman) that nominations be closed. Without objection, motion was adopted.

Assuming the chair, Weinberger proposed that responsibility for minutes rotate alphabetically.

**III. Letter to departments on conducting course evaluations**

Approved with minor revisions.

**IV. Subcommittees**

Two formed, assigned tasks by Weinberger, to meet as they wish:

(1) Sackman, Madlung, Walls (proposed changes of OT & PT Interdisciplinary procedures)

(2) Hastings, Krueger, Cannon, (proposed changes of School of Business and Leadership criteria)

**V. Math & Computer Science "A Statement of Evaluation Standards and Procedures"**

Document dated May 24, 2012, has been revised by adding one clause to section on professional growth.

Discussion centered on whether a change to evaluation standards should apply to those being evaluated soon after. Question also arose whether revisions to these documents entail a review of the entire document. In response to a query, Bartanen said that no comprehensive review of departmental evaluation documents has occurred since the Pierce presidency.

M/S/P (Sackman) To approve the Math & Computer Science statement as submitted.

## **VI. Endgame**

Weinberger directed subcommittees to meet and report to him. He may forward uncomplicated recommendations to be voted on by email. Any member may request discussion by the committee in session.

Next meeting Wednesday, September 19, at 8:30, a.m..

Meeting adjourned at 9:25, a.m.

Respectfully submitted,

Douglas Cannon  
Scribe for a day