

Institutional Review Board
April 2, 2009

Present: Roger Allen, Lisa Ferrari, Marsha Gallacher, Tatiana Kaminsky, David Lupher, Garrett Milam, Ann Wilson

Garrett Milam called the meeting to order at 10:00 a.m.

Protocol Review

0809-010 The board had the following concerns regarding this protocol: The cover sheet needs to be signed by all investigators. The consent form needs to include HIPAA language due to the use of protected health information in the study. The language in the consent form needs to be adjusted to be clear to individuals without a medical or exercise science background. A copy of the health questionnaire that will be used to screen potential participants needs to be included with the protocol. The researcher needs to determine how recent the physical exam by a physician needs to be in order to assess whether a person is considered safe to participate.

ACTION: The board voted 7-0 to approve the protocol contingent upon the researcher making the appropriate changes to the consent form and addressing the other issues listed above. The board requested that the chair circulate the revised consent form to the membership for review before sending out final approval.

Summer meetings: The IRB does not routinely meet during the summer months. If protocols arrive that need to be acted upon in the summer, the board will assemble a quorum (defined as a minimum of 3 members) to review protocols electronically. Several members indicated availability to do this if needed.

IRB Department Designate Training: Ann Wilson indicated that her term on the IRB is ending at the end of this academic year. Garrett Milam asked if she would be willing to provide training to department designates in the fall if needed. She agreed that she would do that.

The meeting was adjourned at 10:40 am.

Respectfully submitted,

Ann Wilson
Secretary