

**Institutional Review Board**  
**October 2, 2008**

Present: Roger Allen, Lisa Ferrari, Tatiana Kaminsky, David Lupher, Garrett Milam, Ann Wilson  
Visitor: Carolyn Weisz

The meeting was called to order at 10:03 a.m. Garrett previewed four potential agenda items and indicated that the protocol review would be first and the other items would be discussed if time remained.

**PROTOCOL REVIEW**

0809-001 Board members had concerns about the level of language in the consent form, the need to include a statement regarding the use and handling of protected health information and a clarification of the “Right to Refuse” portion of the consent form regarding the point at which the participants would receive “payment” in the form of a grocery store gift card.

Several other issues were raised and subsequently discussed with the primary investigator who was present for part of the meeting. Those issues included the risk of sensitive information being shared with the public, the way in which the surveys would be conducted to assure consistency and completeness of answers for all participants, clarifying that participants could decline to answer questions or even portions of the survey, the specifics of the training procedure for the student research assistants and how security would be handled at the event should the need arise.

**ACTION:** The protocol was approved (5-0 with one abstention) provided that all of the issues raised above were satisfactorily addressed. The researcher will need to respond to the board’s concerns and submit a modification of the protocol to the IRB chair no later than the close of business on October 9<sup>th</sup>. Garret Milam, IRB Chair, reserves the right to consult with any member(s) of the board regarding the revised protocol.

The remaining agenda items: Faculty members as subjects in off-campus studies, use of campus facilities by outside parties for recruiting and conducting research and Faculty Senate action recognizing Marsha Gallacher, community member’s contribution to the IRB were tabled until the next meeting.

The meeting was adjourned at 11:20 am.

Respectfully submitted,

Ann Wilson  
Secretary