Minutes of the Professional Standards Committee
Friday, October 31, 2008

Present: Bartanen, Bodine, Christoph, Edgoose, Goldstein, Haltom, Tomlin (chair)

The meeting was called to order at 11:05 a.m.

There were no announcements.

The minutes of the October 24, 2008 meeting of the Professional Standards Committee [PSC] were approved as distributed to members of the committee.

Professors Bodine and Haltom reported the changes made by the Science, Technology, and Society [STS] Program to their "Statement of Evaluation Standards and Procedures" in response to the PSC's final round of suggestions. The PSC then voted to accept the STS document in this latest form.

The PSC then considered confidential matters.

Finally Professor Christoph presented options to the PSC concerning the possible use of "wiki" technology for the distribution and editing of minutes. This would help avoid the situation that commonly occurs when committee members put multiple revised versions into circulation, without anyone having a central record of all the suggested changes. The committee agreed that ideally the software chosen would convert easily to Word, and would be secure. Members will investigate two options: working with the FAC should they also wish to make a similar move; and possibly working with the Math/Computer Science Department on a new server they are buying.

The meeting adjourned at 11:57am.

Submitted respectfully,

Julian Edgoose