

Minutes of the 04/11/08 Meeting of the Library, Media, and Information Systems (LMIS) Committee

Committee members present: Bill Dasher (chair), Alyce DeMarais, Theresa Duhart, Zaixin Hong, Patrick O'Neil, Lori Ricigliano, Katherine Smith, Molly Tamarkin, David Tinsley, and Ariela Tubert.

We had a lively and entertaining meeting where we reviewed the charges and accomplishments of the 2007-2008 academic year and looked ahead to the 2008-2009 year. The minutes from the last meeting were, eventually, approved by proclamation.

We began by discussing the items and issues discussed during this year:

- Reports from the library and Office of Information Services: occurred periodically throughout the year.
- Copyright policy:
 - Draft policy was developed and is being reviewed by legal counsel
 - Lori Ricigliano is gathering more information to add as appendices to the policy and is drafting a FAQ
 - We noted that the new library director should have input
 - If time permits, we may look at the policy plus appendices before the end of the year.
- Intellectual Property: continue this discussion next year.
- Library subscriptions: ongoing process; report next year.
- Course Management System (CMS)
 - In a rather anti-climatic event the proposal to move to Moodle was presented to and approved by the Faculty Senate
 - Molly will investigate the migration process, hosting locations, etc.
 - LMIS will investigate options (for migration, etc.), consult on timing of the process, and disseminate information about migrations and systems
 - Dasher asked if faculty members would be able to use Moodle during the next academic year. Molly replied that they should be able to assuming the version of Moodle we get is compatible with our systems. Faculty may have to migrate their courses from BlackBoard (BB) by archiving their BB course. Ariela wondered when faculty would be able to migrate their BB courses. Molly anticipated this could be available by summer 2008.
 - Implementation of Moodle is now assumed by OIS (with some budget discussions with Alyce).
- Technology Planning Group (TPG)
 - Molly intends to convene the TPG at the end of May
 - She will propose a different membership, with terms, ensuring coverage of various academic disciplines including Computer Science, Business, and Education.
 - Molly intends the TPG to work on strategic planning
- LMIS participated in the successful searches for the Chief Technology Officer and the Library Director.

- Back-up of faculty computers
 - Theresa is compiling documentation for faculty on how to back-up their computers
 - Theresa is working with Mark Young to develop back-up procedures for Macs. This topic led to a pointed discussion about how wonderful Macs are, or not.
- Note added by scribe: we developed a Digital Asset policy

We then turned our attention to items and issues that next year's committee should take up (in addition to those continuing items mentioned above):

- Point of purchase issue
- Security for classrooms, especially in terms of technology use (such as cell phones).
- Introduction of new technologies
 - Create an environment for faculty, staff, and students to test-drive new technologies
 - Molly is concerned that we have multiple service points; she would like to provide opportunities, and support new technologies, in a more coordinated way
 - Dasher noted that support for testing new software would be
- Participate in the hiring of a new Director of Instructional Technology
 - Transform IT to allow for subject-specific projects
 - Work on strategic planning
 - Perhaps integrate IT director into faculty (i.e., through School of Education)
- Digital Asset Management: continue discussion and implementation of institutional repository; use of DSpace and ContentDM, etc.
- Personal Response System (PRS)
 - Ariela asked about implementing a PRS
 - Molly will be testing a PRS shortly, using OIS staff as subject; she is enthusiastic about this technology for immediate polling of student response and feedback
 - Some of the more skeptical members of the committee conceded that a PRS may be of some use, especially in gauging student understanding during a class. We realized that often students will indicate they understand something when they actually do not. The relatively anonymous "clicker" response may give faculty a more useful view of student understanding.
 - Committee members suggested the following departments be used as tests for the PRS: Philosophy, Politics and Government, and Biology [Peter Wimberger is especially interested in this technology].

With that, we adjourned.

Respectfully submitted by Alyce DeMarais.