

Library Media and Information Systems (LMIS) Minutes
9/11/2007, Tuesday, 9am

In attendance: Alyce DeMarais, Theresa Duhart, Mott Greene, Zaixin Hong, Andrew Nierman, Patrick O'Neill, Lori Ricigliano, Daniel Sherman, Katherine Smith, Yvonne Swinth, Randy Thornton, David Tinsley, Ariela Tubert, John Hanson

John Hanson, as Senate liaison, convened the meeting. Committee members introduced themselves.

Bill Dasher was elected chair. Ricigliano agreed to act as recording secretary for a few meetings and then the task would be rotated among the committee members.

The Committee reviewed the recommended charges for this year.

- **OIS and Library:** Duhart and Ricigliano agreed to report on services and initiatives at a future meeting.
- **Intellectual Property:** DeMarais reported that the preliminary documents on intellectual property ownership could be found in previous minutes. She recommended that a subcommittee finalize the statements. Hanson offered support from the Faculty Senate.
- **Teach Act:** The Teach Act updates copyright law to include transmissions of performances and displays of copyrighted materials. To comply with the Teach Act, the university needs to publicly state its copyright policies. DeMarais felt that much of the work was already done and we are close to completing it. She and Ricigliano will pull it together.
- **Course Management Software Evaluation:** Thornton reported that BlackBoard has outlived its usefulness and the university needs to move to open source. O'Neill and a few other faculty are testing Moodle. They feel it's working well and like it better than BlackBoard. Thornton will convene a meeting of the subcommittee to find out where they are in the process. He would like to reach a decision this fall about whether the university is going with Moodle or should review alternative products. The implementation of a course management system is a large scale project and will be phased in over a two year period.
- **Subscriptions:** Ricigliano reported that paper versus electronic subscriptions continues to be an issue and further discussion is warranted. As Collection Development Coordinator, Firman is the appropriate person to address this issue.
- **Wireless:** Duhart reported that OIS was expanding wireless access on campus. It is now available in Jones, Wyatt, Howarth, Library, Harned, Thompson, Music, McIntyre, and Wheelock. She mentioned that parents and prospective students ask about wireless and Admissions is promoting the university as a wireless campus. At a previous meeting faculty expressed concern about students surfing the web during a class lecture. O'Neill is less concerned about laptops and feels that cell phones have become more of an issue, especially with cheating. Thornton said there is no good technical solution; it is a classroom management issue. O'Neill made a motion to withdraw the review of wireless access as a committee charge. Greene seconded the motion and it was passed.

- **TPG:** The Technology Planning Group is meeting tomorrow. DeMarais reminded the committee about the new review cycle. Requests are submitted in October and recommendations are presented to the Budget Task Force. LMIS committee members Nierman and Duhart serve on TPG. It is still worthwhile to keep the charge as a reminder to the committee. Hanson recommended that “during spring term” be struck from the charge.
- **Hiring CTO and Director of IT:** This committee plays a role in hiring the OIS CTO, Director of IT, and Library Director. A question was raised about the nature of this participation. Hanson said the Senate has no expectations. Dasher felt that a member of LMIS should meet with the candidates for each of the three positions to provide input in a general way and offer views on what faculty think is important. Duhart reported that the search firm, Gary Kaplan and Associates, has identified CTO candidates for Sherry Mondou’s review.
- **Hiring Library Director:** Ricigliano reported that Kris Bartanen is doing research on library director searches nationally and reviewing proposals from two search firms to assist us.
- **Back up of Campus PCs:** Hanson expressed concern that there is no convenient and easy way to back up campus pcs. Duhart informed us that there is automatic back up for Alexandria and OIS is available to help with other back up issues. O’Neill suggested that there be an option to install a program, such as FolderShare, to back up documents. Duhart mentioned that there is a specific utility in Windows for this purpose. O’Neill encouraged OIS to publicize steps for back up.

After reviewing the charges, Hanson asked if there were others. No additional charges were proposed.

Dasher recommended that the committee meet every other week at the same time and location. LMIS will next meet on Tuesday, September 25 at which time we will form subcommittees. Suggested agenda items include intellectual property rights, Teach Act, and Moodle.

Duhart announced that the OIS newsletter will be out on Friday.

Respectfully submitted,

Lori Ricigliano