

MINUTES OF THE PROFESSIONAL STANDARDS COMMITTEE 9/21/07

Present: Bartanen, Bodine, Christoph, Edgoose, Fields, Goldstein, Share, Tomlin

Call to Order at 11:00 AM

The minutes of 9/14/07 were approved.

Chair Tomlin circulated a document (see below) summarizing the tasks facing the PSC this year and classifying them according to their due dates, their priority, their level of difficulty and their scope. PSC spent the hour assigning those tasks deemed worthy of attention to subcommittees as follows:

Items 2, 3, and 4: Share and Bodine agreed to review and gather all Faculty Code housekeeping changes and prepare a draft of such changes for the full committee. These changes should include numbering all PSC formal code interpretations to facilitate future work. They will also consider how to make sure that past PSC interpretations can be revised to ensure consistency between the Code and those interpretations.

Item 5: Goldstein and Fields will prepare the groundwork for a discussion of the procedures governing evaluation of three-year visiting faculty members.

Items 6, 9, 10, and 15: Christoph and Edgoose will examine these four issues that the PSC believes might best be addressed via changes to the PSC's annual document entitled "Faculty Evaluation Criteria and Procedures" (buff document). They will recommend enhancements to the document, consider the addition of guidance regarding streamlined five-year full professor evaluations, consider adding language about how departments, schools, and programs consider an evaluatee's teaching in non-departmental courses, and consider addressing issues raised by the FAC in its two previous annual reports.

Item 7: The PSC decided to postpone clarification of "tenure-line faculty" because it would require extensive rewriting of the Code that was members decided was not the best use of committee time.

Item 8: Fields and Share will prepare the groundwork for a discussion of unclear portions of Chapter III, Section 4.b.(4) of the Faculty Code, with reference to the relationship between informal and formal challenges. They will contact a former PSC chair to learn more about the specific concerns that were raised.

Items 12, 13 and 14: Bodine and Tomlin will take an initial look at three proposed campus policies dealing with the campus harassment policy, background checks, and shared faculty appointments.

Item 16: The full PSC will continue discussion on the propriety of having an Associate Dean conduct faculty evaluations that do not currently involve the FAC (full professor

streamlined reviews) at its October 5th, 2007 meeting. As has been her practice on this topic, the dean will recuse herself from this meeting.

Item 18: Fields and Goldstein will prepare the groundwork for a discussion about consistency between faculty appointment letters and evaluation criteria for interdepartmental appointments.

Item 19: Bodine and Tomlin will seek to clarify the relative privacy of first and second year chair evaluation letters of new faculty, including whether draft and final versions may be shared with the department as a whole.

The PSC will next meet on Friday, October 5th, and in the absence of Tomlin, will be chaired by Share.

The meeting was adjourned at 12:02 p.m.

Sincerely,

Don Share

PSC Charges from Faculty Senate AY0708

	Type	Date due	Priority	Difficulty	Scope	Begun	Complete	Notes
1.	Routine	ongoing	high	mixed	wide			
2.	Code: typos	May 08	low	low	wide	2006		
3.	Code: partners	May 08	low	low	wide	2006		
4.	Code: lost inter	May 08	low	low	wide	2006		
5.	Eval: visiting	May 08	low	med	med			
6.	Eval: buff	May 08	low	low	wide	AY0607		
7.	Code: ten-line	May 08	low	high	wide			
8.	Code: challen	May 08	low	med	wide			
9.	Code: stream process	May 08	low	med	med			
10.	Eval: non-dep	mid- October	high	med	med			See 18
11.	Self- Assess	May 08	low	low	narrow			
12.	Policy: harass	Dec 07	med	low	wide			
13.	Policy: backgr	Dec 07	med	low	wide			
14.	Policy: shared appts	Dec 07	med	med	narrow			
15.	FAC: issues	Dec 07	high	high	wide			Full PSC
16.	Eval: Assc D stream	Dec 07	med	med	med	Apr07		
17.	Eval: emer ltr	Acute	med	med	narrow	14Sep07	14Sep07	
18.	Eval: appt/crit	mid- October	high	med	med			See 10
19.	Eval: 1 st 2 nd confiden	May 08	low	low	wide			