

Minutes of the Curriculum Committee meeting held on Wednesday September 2, 2009.

Members present: Derek Buescher; Dan Burgard; Brad Dillman; Leon Grunberg; Kent Hooper; Kriszta Kotsis; Caitlin Martin; Brad Reich; Kurt Walls; Barbara Warren; Brad Tomhave; Alyce DeMarais; Doug Cannon, visitor

Senate Chair Doug Cannon convened the meeting and oversaw the election of Derek Buescher as Chair of the Committee for the 2009-2010 academic year.

Call to Order: The meeting was called to order after Derek agreed to be Chair.

It was agreed that a rotating secretary would be used to record minutes this academic year. DeMarais reminded us of the importance of keeping good records of committee business.

Meeting times were discussed and it was agreed that Mondays at 12 Noon were acceptable to all committee members.

There was a motion/second/passed to approve of the April 17, 2009 minutes as submitted.

It was suggested that when departments have submitted a formal review, that there should be a formal way to inform them that the review has been approved.

A grid of subgroups was passed around the table in order for members to select their 1st, 2nd and 3rd choices of working groups. It was also discussed that there might need to be more face to face meetings of the working groups rather than e-mail discussions.

New notebooks were passed out to all committee members.

There was a question as to what results had come out of the many discussions held last year about the CORE. The results of this have been distributed to the working groups.

Non-CORE course proposals go to the Associate Deans' office instead of committees. The annual review of this delegation will be discussed at the next meeting.

Adjournment: at 12:45 p.m. M/S/P by Kotsis and Walls.