

**International Education Committee Minutes**  
**November 13, 2009 8 a.m.**

**Committee members present:** Gareth Barkin, Becca Davidson, Lisa Ferrari, Mark Harpring, Diane Kelley, John Lear, Janet Marcavage, Donn Marshall, Jan Moore, Jannie Meisberger, Mei Rose, Don Share, Peter Wimberger

**Minutes from October 30 2009 MSP** with minor changes.

**Student Life Survey:** Mark confirmed with Rich Anderson-Connolly, Faculty Senate liaison that IEC will not be administering this survey but will be analyzing the data received.

**Follow-up on Senate charges:** Mark noted that the charge regarding the moratorium was removed by the Senate before the IEC actually lifted the moratorium and he corrected this with the Faculty Senate Chair, Doug Cannon.

**Possible new programs:** General discussion followed regarding the flurry of new program requests received by International Programs since the last IEC meeting. There were requests for SIT Balkans, SIT Uganda/Rwanda, AIFS Russia, programs in Israel, and School for Field Studies summer Turks & Caicos program, and request for credit for the new Critical Languages scholarship program through the US Department of State. This latter does not require universities to give credit for the program and Kathleen Campbell has confirmed the university's policy not to award transfer credit for programs not currently on the university's list of study abroad programs. Don noted that this program uses language institutes, not universities, so university credit would not be awarded. Jannie reported that Dean Kris Bartanen confirmed the university's policy on not permitting programs in countries where a US Department of State Travel Warning was in effect and this applied to programs in Israel.

Since the IEC did not approve the revised procedures for adding a new program by the October 15 deadline for submitting new programs for consideration, several members voiced support for looking at a one-time exception to this deadline. Members suggested a December 1 deadline for students looking to add a program for 2010-2011. Gareth suggested approval of this recommendation with the notation that the IEC would review proposals if they have time to get reports and complete the review process prior to the February 15<sup>th</sup> deadline for program applications. John Lear alerted members that approval of the revised procedures should take place before any decision about a one-time exception to the rule was voted on. Mark distributed the revised application procedures and discussion followed. **MSP** to accept application procedures to add a program to the list of Puget Sound study abroad programs, as amended to include more details on how faculty should assess academic rigor, plus minor grammatical corrections. Mark will send out the amended form to IEC.

Diane introduced motion indicating that the IEC would look at new programs for 2010-2011 only, if submitted by December 1 to the IEC and if students follow the guidelines in the approved application procedures and with the understanding that the IEC will do its best to review these programs in a timely fashion, but there may not be enough time to gather reports and do a thorough review so students should have a back-up program from the current list of programs. **Motion MSP.**

**Study Abroad application process:** Jannie requested that IEC review the new process, effective for students applying to 2010-2011 programs, noting that International Programs wants to ensure transparency and ease of access to the new process for both students and faculty advisers. **IEC MSP** the new process. International Programs will have this information available for students on the website, on the boards and to faculty through facultycoms.

**IEC letter to faculty:** Mark distributed draft letter he would like to send out to department chairs regarding study abroad options for majors and minors. He plans to send this out to the chairs this semester. IEC liaisons will be assigned to the various departments and Mark hopes that the liaisons can attend a department meeting, or meet with faculty individually during the spring semester.

IEC decided to meet next Friday, November 20, as the next meeting, in December, would be the last meeting before the break and should be devoted to reviewing any new program proposals brought before IEC.

The meeting was adjourned at 8:55am, with grateful thanks to Mark for providing delicious muffins for the work accomplished.

Respectfully submitted,

Jannie Meisberger