LMIS Minutes, Meeting of September 17, 2009

Present: Dan Burgard (Senate Liaison) ; Peggy Burge (guest); Mark Cain; Jane Carlin; Alyce DeMarais; Joe Granville; Pierre Ly; Jennifer Neighbors; Mark T Reinitz; Jeff H Tepper; Cindy Riche; Wayne L Rickoll

Dan Burgard, Senate liaison, called the meeting to order.

Chair selection. The first item of business was to select a chair. Jennifer Neighbors agreed to serve in this capacity through the fall semester, with Bob Boyles taking over in the spring. Since Bob was not at the meeting, the spring chair appointment is provisional until we get his agreement.

Secretary selection and meeting schedule. Jennifer recommended that the secretarial function rotate among the membership, meeting by meeting, in alphabetical order. Mark Cain agreed to take minutes for the current meeting.

Approval of minutes of April 20, 2009. The minutes were approved.

Overview of committee process, agenda for 2009-2010, wiki. While LMIS had not formally heard back from the Faculty Senate on its charge, Dan recommended that the committee move forward with the charge in its current form.

The group looked at the goals for 2009-2010:

- Point of Purchase system implementation: Alyce reported that a taskforce was already working on this.
- Digital Collections Management. review and implement policy : Jane said this first needed more research before a subcommittee is formed
- Copyright Policy: review and implement: discussion of this was tabled until a future meeting of LMIS.
- Intellectual Property Policy: review and implement.
- LMIS approved adding Cindy to this group.
- Information Literacy integration: see below

Review of information literacy integration progress (Jane Carlin). Jane introduced Peggy Burge, humanities liaison librarian and coordinator of the library's information literacy program. Jane and Peggy provided a review of the information literacy portal. She shared information on the work to date. During the April 2009 reaccreditation visit, the university received a recommendation for faculty and librarians to continue to work to integrate information literacy throughout the curriculum. In addition, in early May LMIS submitted to the Faculty Senate a

detailed statement supporting the library's role in the academic life of the institution; the Faculty Senate endorsed this statement.

Over the summer, Collins Librarians worked on several projects associated with information literacy.

Research 101: http://library.ups.edu/research101/
This is an online, interactive tutorial for students who wish to have an introduction to or review of basic research skills and strategies.

Academic Integrity @ Puget Sound: http://alacarte.pugetsound.edu/subject-guide/6-Academic-Integrity-Puget-Sound
This is an online, interactive tutorial for students that reviews academic integrity standards, provides numerous examples, and offers quizzes that provide immediate feedback to students.

Information Literacy Portal for Faculty: http://alacarte.pugetsound.edu/subject-guide/5-Information-Literacy-A-Portal-for-Faculty
This guide aims to function as a dynamic and growing resource on information literacy for University of Puget Sound faculty. Members of the faculty are invited to comment on and contribute to this resource.

There was a question about the quiz feature in the academic integrity tutorial. One suggestion was to do some back-end programming. Another was to set up a Moodle quiz that could potentially be used by multiple courses.

Jane and Peggy also distributed a draft of information literacy competencies for first year Puget Sound Students. Committee members were asked to review this before next meeting, and if they have any ideas to send them forward before the next meeting. The draft was developed using feedback from last year's LMIS Committee, the Research Practices Survey results, as well as observations of librarians. It was noted that there was no information literacy mandate at Puget Sound, but that the recent Reaccreditation Report recommended the university continue to build on existing efforts and move towards a model of integration of IL across the curriculum.

Jane said she had faculty not on LMIS who were interested in working on this topic. Alyce responded that we need to think about the process, and suggested we start with the LMIS membership, including other interested faculty later on.

The committee agreed there was a need to spread the word that centralized information literacy work was underway and that individual faculty, departments, etc., shouldn't be duplicating the effort.

Alyce noted that this year the Curriculum Committee is reviewing the the two first year seminars. Because of this, timing on considering information literacy is good.

Peggy and Jane also recommended that we work towards the sponsorship of a workshop/symposium on information literacy to be held during the winter break. This might be a collaboration between the Library, LMIS and the Curriculum Committee and could showcase best practices and national trends.

Faculty data backup recommendations (Mark Cain). The LMIS Committee has, in the past, discussed several options for backup, including a network-based solution that was unaffordable, USB flash (thumb) drives, and network shares. Mark C announced that network drive space had been quadrupled over the summer, from 500 megabytes to two gigabytes, and that email storage had been increased from 250 megabytes to 500 megabytes. This was still viewed as insufficient storage space for faculty managing electronic copies of student assignments. The committee decided that a one terabyte external USB hard disk drive, with auto-backup software, was the most cost effective approach. The entire teaching faculty could be equipped for around $20,000. Mark C volunteered to cost out the solution, and Jeff and Mark Reinitz volunteered to draft the recommendation. Alyce offered to take the proposal through the university budgeting process.

Other business. None.

Adjournment. The meeting adjourned at 10:15 am.

Respectfully submitted,
Mark Cain