

Minutes of the Professional Standards Committee

October 30, 2009

Present: Kris Bartanen, Rob Beezer, Geoffrey Block, Alva Butcher, Jo Crane, Barry Goldstein, William Haltom (chair), Lisa Fortlouis Wood

Convened: The meeting convened at 2:00 p.m. in Wyatt 226.

Minutes: The committee approved the minutes of 10/23/09 as written.

Discussion:

1. The committee discussed current procedures for communication of information about an individual faculty member's terms of hire. Information considered especially relevant to evaluation of faculty includes rank and year, timeline for promotion and tenure, and special provisions regarding who will be involved in evaluations when a faculty member holds appointments in more than one department or program. In current practice, the Dean discusses the terms of the initial contract with the chair(s) of departments or programs in an ongoing fashion throughout the negotiation process, and sends a copy of the contract letter to the chair once a new faculty member is hired. The chair, at his or her discretion, may communicate the above information with faculty in the department or program. Noting the importance of the initial contract information in the evaluation process, the committee discussed several ideas for communicating relevant contract details and possible modification of recruitment procedures to facilitate consistency across departments (see pg. 14 Recruitment Guidelines, Item #15)

2. The committee discussed feedback from the subcommittee reviewing the OT/PT evaluation guidelines.

3. The committee discussed ways to address the question of university standards for professional growth and identified avenues of further assessment of the issue.

The Meeting Adjourned at 3:20 p.m.

Respectfully Submitted,

Lisa Fortlouis Wood

Adjourned: