

University of Puget Sound Faculty Senate
5 October 2009, 4:00, Murray Boardroom

Senators present: Richard Anderson-Connolly, Kris Bartanen (Academic V.P.), William Barry, Dan Burgard, Douglas Cannon (Chair), Kelli Delaney, Fred Hamel, Robert Hutchinson, Kristin Johnson, Lisa Johnson, Tiffany Aldrich MacBain, Steven Neshyba, Marc Phillips, Mike Segawa, Keith Ward

Guests: Liz Collins, Jeff Grinstead

Cannon called the meeting to order at 4:06 p.m., and recognized guest Liz Collins. Later, he also recognized guest Jeff Grinstead.

I. Approval of minutes of September 28, 2009.

Hutchinson stated that he would like the minutes to note the comments by Ward regarding the charges to the curriculum committee. The approval of the minutes was postponed pending the additional comments by Ward.

Cannon stated that each committee liaison should communicate the charges right away, to avoid having committees wait for minutes. Cannon also noted that James Luu and Stacey Weiss couldn't make the meeting, but that there was a quorum.

II. Announcements

Cannon noted that a Race & Pedagogy Conference steering committee has been formed, and it is planning another conference for Oct. 28-30, 2010. He noted that Senator Hamel is a member of the steering committee.

III. Special Orders

IV. Reports of Committee Liaisons

MacBain noted that Sue Owen is chair of diversity committee. Barry noted a conflict with meeting times of the Academic Standards Committee, and arranged for a swap with Kristin Johnson (for IRB). Anderson-Connolly asked for a clarification regarding expectations of the Senate liaisons. Cannon noted that the point is to stay in touch, not necessarily to attend committee meetings.

V. Revision to "Policy and Procedures for the Granting of Honorary Degrees"

Bartanen noted that the committee for selecting a commencement speaker was originally created outside of bylaws, and proposed a remedy as specified in the Revision Draft, April 2009, section II (Appended to these Minutes). **M/S/P** (Bartanen/Neshyba) to **approve section II** of that draft, with the following discussion topics:

Anderson-Connolly stated support for the motion, but expressed that he would like the document to be more generally available, as well as the procedure for revising it.

Burgard asked whether there is any downside to approving the motion, to which Bartanen replied that no downsides were evident. An advantage is that the revision makes it possible for arrangements to be made earlier in the year.

VI. Charges to Standing Committees

Institutional Review Board

M/S/P (K. Johnson/Barry) to **adopt the following four charges:**

1. Continue to monitor protocols and maintain and manage records for research involving human subjects.
2. Post and monitor current IRB information on the webpage for UPS researchers and work to improve information regarding the IRB submission process for students and faculty advisors of student research.
3. Proceed with implementing a memorandum of understanding with the Office of Institutional Research regarding IRB oversight of OIR work.
4. Review and recommend, as needed, policy revisions for research misconduct and NSF-required training on responsible conduct of research.

International Education Committee.

Cannon noted that last year, IEC submitted their report which has not been formally accepted by the Senate, but of which we have a copy. Discussion ensued, in reference to charges proposed in the September 14, 2009 document (reproduced here for ease of reference):

1. Review and approve new and existing international education programs and program proposals, including programs led by university faculty. Reevaluate programs placed on probation.
2. Evaluate offerings from a global and disciplinary perspective with an eye to providing coverage in geographic and disciplinary areas that are currently not represented or are underrepresented. Consult with departments to find out if there are programs that they think we should have, or have additional insights about programs we have that they don't think we should keep.
3. Assist the Office of International Programs in selecting students for study abroad.
4. Communicate on a regular basis with the Student Life Committee.
5. Recommend criteria for allocating study abroad funds within the constraints of the study abroad budget.
6. Work with faculty to encourage the integration of study abroad experiences into on-campus classes and work with the SLC and Dean of Students to encourage integration of study abroad experiences into co-curricular activities.

7. Decide whether to maintain or end the moratorium on adding new semester programs.
8. Organize faculty discussions on study abroad to consider how recent changes in study abroad affect academic programs and how better to integrate study abroad into on-campus learning.
9. Discuss Summer Programs including how to better publicize opportunities as well as consider policies pertaining to summer programs such as residency credit (students pay program costs but still receive residency credit)
10. Discuss and recommend BTF request for Study Abroad.

Cannon noted that that charges #1 and #3 appear in the bylaws, so they could be omitted for the sake of concision.

Bartanen noted that in charge #4, there is a problem about who should take initiative. MacBain noted that charge #7 to the Student Life Committee has some overlap with #4. Segawa noted that a lot of interaction between the committees has revolved around the administration of surveys. The question of ownership of synthesis of the data from these surveys (“what have students learned from the SA experience?”) has not been decided. Barry saw this as potentially problematic, that some synthesis should be undertaken administratively, with recommendations made later to committees.

Barry noted that regarding #7, a problem of timing could arise.

L. Johnson suggested that it would be helpful to have a member of the committee present as we work out the charges (next year). **M/S** (Neshyba/L. Johnson) to invite members of the committees during this process next year. The motion was ruled **out of order** by the Chair.

M/S (Anderson-Connolly/Barry) to accept all ten charges as proposed.

M/S (Bill/Keith) to delete #4, with a commitment to revisit it at a later date. In discussion, MacBain suggested we should replicate the student life charge with an analogous IEC charge. Hutchinson responded that this motion is a first step in taking it out of the hands of both committees. Anderson-Connolly proposed that the IEC liaison recommend, informally, that IEC establish a procedure for the analysis of survey results. Bartanen noted that a larger problem is that IEC is grappling with criteria related to their overall charge. The motion was **withdrawn**.

M/S/P (Hamel/Bartanen) to strike charges #1 and #3 because they are duplicated in the Bylaws.

M/S (Barry/Hamel) to strike #7, because the committee has done the work of #7 already. The motion was **approved** with one opposing vote.

M/S (Neshyba/Anderson-Connolly) to amend #10 to read “requests” instead of “request”. Segawa noted that another problem exists with the that charge,

namely that requests should be made to the Academic Dean's office. The motion **failed**.

M/S/P (Barry/Segawa) to amend #10 to read "... budget requests for Study Abroad to the Academic Dean's office."

Lacking further discussion, the motion as amended was called to a vote. The motion **passed** with one abstention, and reads as follows:

1. Evaluate offerings from a global and disciplinary perspective with an eye to providing coverage in geographic and disciplinary areas that are currently not represented or are underrepresented. Consult with departments to find out if there are programs that they think we should have, or have additional insights about programs we have that they don't think we should keep.
2. Communicate on a regular basis with the Student Life Committee.
3. Recommend criteria for allocating study abroad funds within the constraints of the study abroad budget.
4. Work with faculty to encourage the integration of study abroad experiences into on-campus classes and work with the SLC and Dean of Students to encourage integration of study abroad experiences into co-curricular activities.
5. Organize faculty discussions on study abroad to consider how recent changes in study abroad affect academic programs and how better to integrate study abroad into on-campus learning.
6. Discuss Summer Programs including how to better publicize opportunities as well as consider policies pertaining to summer programs such as residency credit (students pay program costs but still receive residency credit)
7. Discuss and recommend budget requests for Study Abroad to the Academic Dean's office.

Cannon noted that because of time, the next items on the agenda would not be addressed. He urged Senators to read the material relevant to charges to PSC.

VII. M/S/P (Anderson-Connolly) to adjourn at 5:30.

Respectfully submitted,

Steven Neshyba
Scribe of the Meeting

Richard Anderson-Connolly
Faculty Senate Secretary

Appendix.

COMMITTEE ON HONORARY DEGREES REVISION DRAFT April 2009

I. ESTABLISHMENT

The Committee on Honorary Degrees was established by the Faculty Bylaws: Article V, Section 7.A., adopted by the Board of Trustees in September 1978.

A. The Committee on Honorary Degrees:

- (1) The Committee shall consist of the Dean of the University (ex officio), two appointed faculty members, two trustees, two students, and two alumni.
- (2) The duties of the Committee shall be to recommend criteria for honorary degrees, and recommend candidates for election. This committee shall also recommend Commencement speaker candidates.
- (3) The basic document concerning honorary degrees is found in "Policy and Procedure for the Granting of Honorary Degrees," as approved by the Faculty Senate and Board of Trustees.

Comment [KB1]: This section is in the Faculty Bylaws and revision would entail 3/4ths vote and two faculty meetings. Another option would be to make no changes to this section. Then see below.

II. POLICY AND PROCEDURE FOR THE GRANTING OF HONORARY DEGREES

Though not part of the Faculty Bylaws, the faculty and trustees have mutually agreed that this document* provides the essential guidelines within which the committee will function.

A. The Committee on Honorary Degrees shall consist of nine members:

- (1) Two faculty members, appointed in the same manner as members of other standing faculty committees.
- (2) Two trustees, appointed by the Chairman of the Board of Trustees.
- (3) Two students, who shall be appointed annually by the ASUPS president, one of whom will be the senior class senator.
- (4) (3) Two alumni to be appointed by the Alumni Council Executive Committee.
- (5) (4) The Dean of the University, ex-officio.

*Ratified by the faculty, May 25 and December 5, 1972; by the Trustees on October 16, 1972. Revised October 24, 1980 and February 22, 1984 by the Board of Trustees. Subsequently revised by the Faculty Senate and the Board of Trustees, October 2006.

- B. The term of office for the trustees and faculty members shall ordinarily be for three years, beginning on July 1 and ending on June 30. The chair shall be determined in the manner of all other board committees.
- C. Nominations for possible candidates may be made at any time by any member of the faculty, administration, students, alumni, and trustees. The committee shall also solicit nominations for, consider, and recommend Commencement Speaker candidates.
- D. Nominations shall be in writing, with as much supporting data as possible. The nominations shall be sent to the Office of the President.
- E. At appropriate intervals the president shall present all such nominations to the Committee on Honorary Degrees.
- F. Meetings of the Committee on Honorary Degrees shall be called by the chair at his or her discretion. The chair shall also convene a meeting upon the request of the president, dean of the university, or any two members of the committee.
- G. The Committee shall make recommendations on all nominees for election to honorary degrees. The committee's recommendations, with supporting commentary, shall be submitted to the Faculty Senate. Candidates for the Commencement Speaker shall be submitted directly to the president.
- H. The Faculty Senate shall submit its recommendations on all nominees with supporting commentary to the president of the university.
- I. The president shall forward the Senate's report to the Executive Committee of the Board of Trustees, along with his or her own recommendations and commentary on the candidates, for final action.
- J. Election to the honorary degrees shall be made by the Executive Committee of the Board of Trustees from candidates so recommended.
- K. The president's office shall conduct all official communications with elected candidates. Upon the candidate's acceptance the degree shall be conferred at a Commencement or other suitable occasion as soon after election as possible. The degree may be awarded in absentia at the president's discretion. Whenever possible the university shall provide transportation and hospitality for candidates at the time the degree is awarded.

III. DEFINITION AND PURPOSE OF THE HONORARY DEGREE

- A. The academic degree is earned by successful completion of courses of study. The honorary degree is an awarded degree given to individuals to recognize and commend outstanding achievement in the areas of life that the University of Puget Sound holds in esteem. By tradition the warrant for honorary degrees comes from the university's right and duty to recognize and commend outstanding achievement beyond the academic processes for earned degrees.

- B. In the nomination of recipients for honorary degrees, the university shall search for citizens whose accomplishments clearly merit extraordinary honor with reference to the mission of the university. The stated mission of the University of Puget Sound is "to develop in its students capacities for critical analysis, aesthetic appreciation, sound judgment, and apt expression that will sustain a lifetime of intellectual curiosity, active inquiry, and reasoned independence. A Puget Sound education, both academic and co-curricular, encourages a rich knowledge of self and others, an appreciation of commonality and difference, the full, open, and civil discussion of ideas, thoughtful moral discourse, and the integration of learning, preparing the University's graduates to meet the highest tests of democratic citizenship. Such an education seeks to liberate each person's fullest intellectual and human potential to assist in the unfolding of creative and useful lives."

II. GUIDELINES TO AID THE COMMITTEE IN ITS SELECTION OF CANDIDATES

- A. Candidates for the honorary degree will generally be of two types:
 - (1) People of notable academic reputation.
 - (2) People who have made an outstanding contribution to the betterment of the regional, national, or global community through one of the main areas of public life such as business, government, labor, education, the arts, or religion.

- B. Candidates shall be selected by reference to the following:
 - (1) Nominees should normally be people who value liberal arts education, have evident sympathy with the academic life, and who fully support the values for which it stands.

- (2) In general, nominees should be people who will feel honored by the university, rather than someone who will merely bring notoriety to the university, and with whom the graduating class would feel honored to share their Commencement.
- (3) People who, by virtue of the honor afforded them by the university, will extend Puget Sound's reputation as a national liberal arts college that stands with distinction among the most highly regarded colleges in the nation.
- (4) Selection of honorary degree candidates should reflect the university's commitment to a diverse and talented national student body. Although regional and Methodist-affiliation are elements of historical importance to the university, the search for candidates should not be regarded as having boundaries of creed or geography.
- (5) The choice of prominent persons solely on the basis of publicity or personal contacts should be avoided.
- (6) Political figures should be neither chosen nor excluded for narrow partisan reasons.
- (7) Controversial figures may be chosen when they have a history of exemplifying in some special way the values for which the university stands.
- (8) While a close relationship to the university may be an important criterion in the selection of candidates for the honorary degree, alumni status should neither privilege nor exclude a nominee.
- (9) The number of honorary degrees awarded in any one year, exclusive of the Commencement Speaker, shall not normally exceed three, it being understood that no obligation exists to grant any.
- (10) In rare situations, the committee may elect to recommend an honorary bachelor's degree to a student who, unable to earn the degree through the normal pattern of coursework, is judged to have fulfilled all requirements for the degree through distinguished experience or service.