

IRB Committee Minutes
14 September 2005

Members present: Patrick Coogan, Jim Evans, John Finney, Judith Kay, Kathi Lovelace, Ray Preiss, and John Woodward.

Business

1. Ray Preiss graciously accepted the position of chair of the committee for the year.
2. John Woodward will serve a secretary for fall term, and Kathi Lovelace will take over this position spring term.
3. The committee discussed a series of housekeeping details related to the IRB. Preiss suggested that we all look at the IRB website and determine if the content is timely. We may also want to think about adding example protocols as well as FAQs to the site. Finally, committee members should look at IRB websites from other universities to see if our site can be improved.
4. The IRB will meet at 2:00 in the Misner Room of the library on the first Monday of each month. The dates for the meetings will be October 3, November 7, and December 5.

The meeting adjourned at 2:50. The next scheduled meeting of the IRB is Monday October 3, 2005 from 2:00-3:00.

Respectfully submitted 9/16/05
John Woodward