Date: September 12, 2005

To: Jimmy McMichael, Associate Dean's Office
From: Paula Wilson, Secretary, LMAC

Re: Minutes from the 9/2/05 meeting of LMAC

Present: Paula Wilson, Lotus Perry, Andrew Nierman, Michael Nanfito, John Hanson, Bill
Dasher, Karen Fischer, Alyce Demarais, Stacey Weiss, Kris Bartanen, and Randy Bentson.

The meeting convened at 9:00 am when Alyce Demarais offered a welcome and gave all present
a revised agenda. She stated that LMAC has special importance to the University as it involves
the library, technology, research, teaching & other issues.

First order of business, to nominate a chair of the committee. John Hanson and Randy Bentson
were both nominated. John declined in light of his involvement with the faculty senate.

Randy Bentson accepted the nomination to chair the committee and was quickly and
unanimously voted in as chair.

Paula Wilson volunteered to be Secretary, but stated the need to leave each meeting at 9:45 am,
if held on Fridays, to prepare for class.

Kris Bartanen gave all present a draft memo outlining the structure for technology planning at
Puget Sound. The memo identifies the various stakeholders, along with their roles and
responsibilities. The Technology Planning Group is in the process of developing a strategic plan
for technology, which will be sent to and reviewed by several groups on campus. LMAC is the
faculty group voice and important

Kris emphasized the importance of communication between TPG & LMAC and suggested,
taking up the suggestion from LMAC last spring, of an overlap in membership. Rob Beezer
holds one faculty position on TPG. Michel Rocchi stepped down from TPG so an opening exists
for a faculty member on LMAC to also serve on the TPG. Bill Dasher expressed interest in
serving on the TPG, but is concerned about meeting times.

John Hansen is also serving on Faculty Senate this year. He offered to serve as the liaison
between LMAC and the Faculty Senate.

Kris also explained that TPG recommends that the Director of Instructional Technology, Michael
Nanfito, serve as Norm Imamshah's designee on LMAC. Randy Bentson is very pleased that
Michael Nanfito has been in attendance at LMAC. However, some issues might be beyond
Michael's knowledge/experience. Kris said that it was incumbent upon Michael to make good
judgments about when an issue was something about which consultation with Norm would be
important and reiterated that Norm was willing to attend at any points where his presence/input
would be desirable. Randy strongly recommended that Norm attend all meetings and agreed that
it is a good idea to have Michael as a permanent member of the committee.

John H. feels strongly that Michael N. should be at the meeting, not as an ex- officio representative, but as a full fledged member.

Kris B. is present as an ex-officio member, and Alyce DeMarais is her designee to LMAC.

John H. feels ex-officio members be treated as full members.

A motion was called and Lotus Perry seconded. All members present voted yes that Michael Nanfito will serve as a full-fledged member.

Kris B feels good about the discussion in TPG – which encourages and enables faculty voice in important decisions around instructional technology.

Karen Fischer gave a handout with an overview of where the library is. Karen observes that all items (but one) now relate to technology.
>About 100 data bases available through UPS library in past.
> Now – with the new software, one can go from the data base search, with one click, to an electronic journal article.
>Check list Karen provided.

Karen would like feedback from departments on two issues:
What does the library do that faculty like?
What should the library do that it does not currently do?

An ongoing critical issue exists with paper journal costs increasing at a faster pace than the increase in cost of living. Should the library revisit ways the budget is determined? How should the library prioritize needs to support teaching, research, and instruction?

Lotus P asked how is this information about library news is communicated?

Randy B. suggested communicating this information through newsletters.

Karen F. indicated plans to communicate this information on the library website.

Michael Nanfito gave all present a handout and update on Academic Technology Support.

Randy B. mentioned security concerns.

Lotus P. identified a new and increasingly important need.
>Students are bring their own laptops to the labs.
>Problems with individual students & their laptops
>Reality-Mobile computing.
In the past, Josh Shelton solved problem. Need in addressing MAC. MAC now has a real operating system.
Paula Wilson signed off at 9:45 am.