

Minutes of the Professional Standards Committee
April 20, 2006

Present: Kris Bartanen, Bill Breitenbach, Karl Fields, Grace Kirchner, Sarah Moore, John Riegsecker, Don Share, Carolyn Weisz (chair)

PSC chair Weisz called the meeting to order at 2:00. The minutes of April 13, 2006 were approved as revised.

REPORTS AND ANNOUNCEMENTS

Weisz announced that PSC's last committee meeting will be held next week, April 27th, 2006; at this meeting she plans to circulate a draft of the year-end report.

On behalf of Bev Smith, Bartanen distributed a proposed addition to the Faculty Recruitment Guidelines document concerning recommended procedures to use with internal candidates. In order to give members adequate time to review the proposed paragraph addition in relation to the entire FRG, PSC will discuss this proposal at its next meeting.

CONTINUING BUSINESS

The Committee next continued its discussion of the language proposed by the Diversity Committee for inclusion in the *Faculty Evaluation Criteria and Procedures* (i.e., the "Buff Document"). As suggested in the previous PSC meeting, The University Mission Statement, Educational Goals, and proposed diversity language were coupled together to form a new section that the Committee decided to place at the end of the Buff Document. The Committee concluded that this "packaging" and placement of the diversity language helped to reflect more accurately the intended spirit of the language (i.e., these are guiding, aspiring values that direct the work of faculty and staff rather than specific tasks that must be completed in a particular, prescribed manner). The reference to this new section (titled "*Some Guiding Principles*") will be mentioned in the Dean's letter appearing on page ii. Bartanen agreed to prepare a draft of these changes for the next Committee meeting.

The PSC spent the remainder of the meeting time discussing other revisions to the Buff Document. These changes, largely intended to clarify evaluation procedures for the evaluatee and head officer (e.g., reminding head officers to include "departmental need" in tenure summary letters), will be made during the summer before the Buff Document is re-printed for the 2006-07 academic year.

Meeting was adjourned at 3:00.

Respectfully submitted,
Sarah Moore