

University Enrichment Committee  
October 20, 2004  
Minutes

Present: Ethan Allured, Rob Beezer, Derek Buescher, George Erving, John Finney, Lauren Hayslett, John McCuistion, Amy Ryken, David Smith, Jeff Tepper.

Ryken brought the meeting to order shortly after 8:00 A.M.

**ACTION** Smith moved, Hayslett seconded, passed by unanimous acclamation:  
Approval of the minutes of March 24, 2004 and September 15, 2004.

Ryken and Finney reported on their preparation of, and rationale for, a request to the Budget Task Force requesting a modest increase in travel funds available for conference travel. After a brief discussion, and no reservations presented, Ryken interpreted a consensus to submit the proposal to the Budget Task Force with the committee's blessings.

At the previous meeting, McCuistion asked about the propriety of a faculty member receiving a release unit for a semester when they knew they would not be employed at UPS in the subsequent year. There was a brief discussion of this point, leading to the following action:

**ACTION** Ryken moved, Kelley seconded, passed by unanimous acclamation:  
Guidelines for faculty release time awards will carry the stipulation that faculty are ineligible if they know they will not be returning to the faculty the academic year subsequent to the award's use.

Buescher brought up the topic of the review proposal process for student research awards made by the committee. Discussion centered on lessening the number of times each proposal is read, and providing useful information to students about how their proposals were evaluated. A lengthy discussion ensued, with a variety of methods proposed for restricting the reading of the proposals. A proposed form for use by faculty evaluators, to be returned to the student applicants afterward, underwent several iterations.

**ACTION** Ryken moved, Tepper seconded, passed by unanimous acclamation:  
For the Fall 2004 round of student research award selection, each proposal will be read by at least three faculty members of the committee. A paper form for evaluating each proposal will be developed and given a trial run. Individual copies will not be distributed to the students this time around, but the committee will prepare and deliver a common response for each proposal.

Finney updated the committee on the pace at which travel funds are being approved for expenditure, as it is running well ahead of last year's pace, and it is likely that all of the funds will be spent on first trips.

The committee was reminded that they are sponsoring the annual Regester Lecture, to be given November 9 by Professor Doug Edwards of the Religion Department.

Meeting adjourned around 8:50 AM.

Next meeting (in the Spring semester) to be announced.

Rob Beezer  
Secretary