

Professional Standards Committee Minutes

January 21, 2005

Members present: Kris Bartanen, Bill Breitenbach, Sue Hannaford, Grace Kirchner, Sarah Moore, John Riegsecker, Keith Ward

The meeting was called to order at 11:00 AM.

Minutes for the December 9, 2004 meeting were approved with revisions.

The committee then considered the International Political Economy Program's guidelines for faculty evaluation. After a brief discussion, the committee voted to approve the IPE's document.

Breitenbach then directed the committee's attention to issues surrounding the role of hearing boards in faculty evaluations. Committee members considered several issues concerning the life and role of a hearing board: (1) under the new code a faculty member may initiate challenges at several stages; if a hearing board is assembled to hear a challenge at one stage and then a further challenge is made at a subsequent stage, should a new hearing board be assembled or should the first one reconvene? (2) If a hearing board issues remedies, does it have an on-going responsibility to supervise the response? If not, what party is charged with making sure that the remedy has been met? (3) In order to assess if an evaluation is fair, adequate and complete the hearing board can seek additional information (Chap III, Section 6 (f)). Should there be any limits on either the scope or the time required to collect and consider such information?

Discussion centered on whether the faculty code is sufficiently ambiguous with respect to these issues as to require a code interpretation. With the hour nearly up, the committee agreed to continue the discussion at a future meeting.

The meeting adjourned at 11:55 AM.

Respectfully submitted,

Susannah Hannaford