

Professional Standards Committee Minutes
February 18, 2005

Members present: Bill Breitenbach, Sue Hannaford, Grace Kirchner, Sarah Moore, John Riegsecker, Keith Ward, and Carolyn Weisz

The meeting was called to order at 11:00

The minutes for the February 11 meeting were approved as corrected.

Breitenbach brought forward an inquiry from Kris Bartanen regarding the incorporation of content or inclusion of letters from departmental colleagues in a streamlined review. At issue was the question of whether the department chair is required to include such letters and/or summaries of their contents when the file moves forward to the Academic Vice President. In its initial reading, the PSC felt that the Code does not require either; such decisions are at the discretion of the department chair. However, the PSC noted that passages in the Code related to this question (III/5/b, c and d, page 16) are problematic and need fuller review at a later date.

For the remainder of the meeting the PSC continued its discussion on the role in the Code for Hearing Boards in appeals. All issues were not resolved; discussion will continue at its next meeting.

The meeting adjourned at 12:00 noon.

Respectfully submitted,

Keith Ward