

Professional Standards Committee Minutes
March 25, 2005

Members present: Kris Bartanen, Bill Breitenbach, Sue Hannaford, Grace Kirchner, Sarah Moore, John Riegsecker, Keith Ward, and Carolyn Weisz

The meeting was called to order at 11:00 am.

The minutes from the March 11, 2005 meeting were approved as written.

Announcements: Breitenbach noted that he had sent a reminder to the Art Department to submit their revised evaluation guidelines. Breitenbach then circulated a draft of a memo to be sent to the Faculty Advancement Committee concerning conflicts of interest involving members of the FAC.

Next, the PSC briefly discussed the question of how a hearing board reports a finding that probable cause for an appeal at the department level does not exist. The instructions for this procedure in the present version of the *Faculty Code* – applicable when hearing board decisions went to the President and Board of Trustees – are inconsistent with the newer *Code* language describing faculty evaluations. Given that the Committee is in the midst of discussing hearing board procedures, PSC members decided not to issue a formal interpretation. Rather, the Committee decided that Section 4. a.(3)(e), which permits variations in the Code by agreement of the evaluatee, head officer, Dean and FAC, would be a more reasonable method for handling this procedure until the *Code* could be amended formally.

The Committee spent the rest of the hour continuing its conversation of Chapter III, Section 7. Similar to the previous two meetings, the Committee discussed the potential problems in the *Code* language, “with particular attention to the effect of the recent code revision requiring appeals to be raised incrementally during the evaluation process rather than in a single appeal following the FAC’s action.”

Meeting was adjourned at 12:05.

Respectfully submitted,
Sarah Moore