

Professional Standards Committee Minutes
September 2, 2004

Members present: Bartanen, Breitenbach, Hannaford, Kirchner, Moore, Riegsecker, Ward, Weisz.

Meeting called to order at 8:00.

Breitenbach was elected chair. The committee decided to rotate the secretary position.

The minutes of May 7, 2004 were approved.

Breitenbach reviewed some of the unfinished business from last year. Remaining items include:

1. Discussion of working days
2. Blending code interpretations into the new code
3. Other issues brought up by the new code

Dean Bartanen passed out a copy of a memo to all faculty describing the guidelines for the administration of student evaluations. Memo was approved as written.

Breitenbach reminded the committee that the second reading on proposed Faculty Code Amendment to Chapter II, Sections 4 and 5, is on the agenda of the next faculty meeting.

Dean Bartanen then introduced new business:

1. An inquiry about a matter of professional ethics
2. An inquiry about hostile colleagues participating in one another's evaluation

The meeting adjourned at 9:00.

Respectfully submitted,

John Riegsecker