

Professional Standards Committee Minutes

October 28, 2004

Members present: Bill Breitenbach, Kris Bartanen, Sue Hannaford, Sarah Moore, John Riegsecker, Keith Ward, Carolyn Weisz

The meeting was called to order at 8:00.

Minutes for the October 14, 2004 meeting were approved with revisions.

Minutes for the October 21, 2004 meeting were discussed and will be revised.

Bartanen requested that e-mail from the committee be sent to acadvp@ups.edu rather than bartanen@ups.edu.

Breitenbach announced that at the Faculty meeting on 10/25/04, the Faculty Senate indicated that it would work on revisions of the student evaluation forms which eventually would come to the PSC.

He also announced that the PSC memo to the Faculty Senate on informal interpretations was on the agenda to be discussed at the Faculty Senate meeting scheduled for 11/1/04. Breitenbach plans to attend and encouraged others to do so.

Breitenbach announced that a memo regarding requests for a delay of a faculty evaluation when the evaluation is scheduled during a sabbatical leave had been sent to the party making the inquiry.

Riegsecker announced that it is possible to use Google to index PSC minutes, however the service will only be available when individuals log on from campus. The Dean and PSC members agreed that we should move forward to implement the service.

Discussion of departmental guidelines ensued. Breitenbach announced that the approved OT/PT document had been sent to the departments and filed with the Dean. Responses to the History Department document had been sent back to the department. The IPE document was discussed and the subcommittee (Ward and Weisz) will send the responses to the department.

Meeting adjourned at 8:55.

Respectfully submitted,

Carolyn Weisz