

Minutes of the Professional Standards Committee  
Misner Room  
March 4, 2004

Present: Breitenbach, Cooney, Hands, Owen, Riegsecker, Rowland, Stirling (chair), Weisz

Stirling called the meeting to order at 2:05 p.m. The minutes for the meeting of February 26, 2004, were approved as circulated.

Stirling distributed a list of matters to be acted upon during the remainder of the semester. She also distributed a list of departments that had checked their evaluation guidelines for conformity with the revised Faculty Code.

The committee discussed the withdrawal of a grievance by the grievant.

Cooney stated that a proposed Code amendment about the streamlining of evaluations for full professors has gone to the Board of Trustees after being passed by the faculty. An internal Code reference in the proposed amendment is inaccurate. The inaccuracy has been reported to the Faculty Senate and the Board of Trustees.

Stirling reported that PSC's Code interpretation of Chapter II, Section 4 (Reappointment), having not been appealed after being included in the minutes of the Faculty Senate, has been transmitted to the Board of Trustees for its concurrence.

The committee discussed and passed proposed amendments to Chapter II, Sections 4 and 5, of the Faculty Code. If these proposed amendments were adopted, the sections would read as follows (strikethroughs indicate deletions; underlining indicates additions, except for the section titles, which are underlined in the current Code):

#### Section 4 - Reappointment

Tenure-line faculty members serving on appointments without tenure ~~and non-tenure-line faculty~~ shall be considered for reappointment by the dean during the term of appointment. The provisions of this section shall also apply to faculty members who are full-time instructors except those holding appointments as visiting faculty. If the decision is reached not to reappoint (See Chapter III, Section 2-a), the dean will notify the faculty member in writing at the earliest possible time, and in accordance with the following standards:

- a. Not later than March 1 of the first ~~academic~~ academic year of academic service, ~~if the appointment expires at the end of that year; or, if one year appointment terminates during the academic year, at least three months in advance of its termination.~~
- b. Not later than December 15 of the second consecutive ~~academic~~ academic year of academic service, ~~if the appointment expires at the end of that year; or, if an initial two-year appointment terminates during an academic year, at least six months in advance of its termination.~~
- c. Not later than June 30 preceding the final contract year, after two or more consecutive years of academic service. ~~At least twelve months before the expiration of an appointment after two or more years in the institution.~~

~~Reappointment of tenured faculty members is governed by Chapter IV, Section 7 of this code.~~

Section 5 - Grounds for Non-Reappointment

The university may refuse to reappoint faculty without tenure for any reason not forbidden by this faculty code. ~~(See especially Chapter II, Section 1a. and Chapter III, Section 2a.(3)).~~ Upon written request by faculty members who are not reappointed, the dean shall inform them in writing of the reason they were not reappointed.

Non-reappointment of tenured faculty members is governed by Chapter V of this faculty code.

[end of Code amendment]

The committee briefly discussed upcoming tasks. The meeting was adjourned at 3:05 p.m.

Respectfully submitted,  
William Breitenbach