

Minutes of the Professional Standards Committee
April 22, 2004

Present: W. Breitenbach, T. Cooney, W. Hands, S. Owen, J. Riegsecker, T. Rowland, K. Stirling (chair),
C. Weisz

Stirling called the meeting to order at 2:00 p.m. The minutes for the meeting of April 15 were approved as circulated.

The committee discussed its agenda for the remainder of the semester. In addition to the regularly scheduled meeting on April 29, another meeting is tentatively scheduled for Friday, May 7, at 10:00 a.m.

The committee-initiated Code amendment on reappointment, which has received its first reading before the faculty, will be taken up for deliberation at the next faculty meeting, in Fall 2004.

The committee heard subcommittee reports on departmental guidelines for evaluation. The School of Music's guidelines were returned to the subcommittee for further revisions. The Psychology Department's guidelines were approved, contingent upon the clarification of one sentence. The English Department's guidelines were approved.

The committee informally discussed the definition of "working days" as that phrase is used in the Code. This topic will receive further consideration in subsequent meetings.

The meeting adjourned at 3:00 p.m.

Respectfully submitted,
William Breitenbach