

**Professional Standards Committee Minutes
September 25, 2003**

Members present: W. Breitenbach, T. Cooney, W. Hands (secretary), S. Owen, J. Riegsecker, T. Rowland, K. Stirling (chair), C. Weisz.

Stirling called the meeting to order at 9:31.

M/S/P to approve minutes of the September 18 meeting.

New Business:

In response to an inquiry by a faculty member, Stirling introduced the question of the deadline for outside letters from directors of interdisciplinary programs during the faculty evaluation process. After some background discussion the committee decided to consider the matter in more detail at the next meeting.

Stirling appointed Hands and Riegsecker as a subcommittee for the preliminary examination of the Department of Theatre Arts Statement of Departmental Standards and Processes for Evaluation. The subcommittee is to report back within three weeks.

It was announced that the PSC has received a grievance. The Code-mandated grievance procedures were discussed and a tentative hearing time was decided (subject to acceptance by the grievant).

Continuing Business:

There was continued discussion of Chapter II, Section 4 of the New Code. The discussion will be continued at the next meeting.

The meeting was adjourned at 10:31.