

**FACULTY SENATE MINUTES
8 September 2003**

Senators Present: Alyce DeMarais, Robin Foster, Eric Orlin, Karen Porter, Barry Anton, Keith Maxwell, William Haltom, Julian Edgoose, Paul Loeb, David Tinsley, Bill Beardsley (Chair)

Visitor Present: David Macey, Jr.

The meeting began at 4:07 PM.

The minutes of 12 May 2003 and 21 April 2003 were approved without amendment.

Chair Beardsely reported that the Dean and Admissions agreed, this time only, International Baccalaureate courses would count for the Language Proficiency Requirement in the new core. The issue will be run through the Curriculum Committee at the first opportunity. If objections arise there, the issue can be raised in the Senate.

Senator Haltom asked Senator Tinsley if he could check on this and report back to the Senate, as in the long ago past, IB courses were approved for the language requirement.

Chair Beardsley indicated that Senator Suzanne Holland was on leave for Fall 2003 and asked if the Senate wished to appoint a temporary senator for this fall from the "runners up" from last spring's election.

Discussion ensued and it was decided that a coin toss would decide which of the two "runner up" candidates who received an equal number of votes would be asked to serve. Susannah Hannaford (Biology) won the coin toss.

Senator Haltom asked if the Senate Secretary, Julian Edgoose, would please bring a card to be sent to Senator Holland for the senators to sign.

Chair Beardsley directed attention to the Carry-Over Items from last academic year.

Item # 1 was implemented:

Educational Benefits for same-sex partners of faculty members. Status: Unanimously endorsed by the Faculty Senate; endorsement and recommendation sent to President Pierce and the Board of Trustees.

Item # 2 is an agenda items for this year:

Recommendations contained in the Final Report of the Study Abroad Task Force. Status: The Senate voted to receive the report but has not acted on or even fully discussed the recommendations yet. These probably need to be discussed and acted on early in the Fall semester, 2003.

Item # 3 will continue to be worked on:

Distribute organizational chart. Terry Cooney presented the chart to the Senate. The Senate may want to condense it and distribute it to the whole faculty.

Item # 4 will continue to be worked on:

Announce the ranking of candidates (by vote-total) in the most recent FAC election. This continues a practice begun in the early 1990s.

Item # 5 is an agenda item for this year:

Discuss open files in tenure cases. This is an item from the Suggestion Box.

Item # 6 is an agenda item for this year:

Discuss how the faculty might contribute to regular evaluations of the academic dean. The PSC sent a memo to the Senate in early May 2003 about this matter.

Item # 7 will be continue to be worked on:

Continue to work with Karen Goldstein (Financial V.P.) on revisions of the four so-called "privacy" documents and the new weapons policy. Status: subcommittees of the Senate have revised these documents, which have received tacit approval from the Senate and which have been forwarded to Karen Goldstein. The Faculty Senate needs to continue the process until revised policies appear on the University's website.

Item # 8 – Senator Bartanen indicated that the Diversity Committee membership as presently constituted worked well, given the nature of the committee.

Discuss the restructuring of the Diversity Committee so that its membership is more similar to that of the other standing committees. Status: This was a charge to the Diversity Committee in 2002-2003.

Item # 9 is a dead issue as no interest has been expressed in it for some time.

Monitor status of the Student Bill of Rights. Status: ASUPS still has not acted on this issue.

Item # 10 is an agenda item for this year:

Continue discussion of how the University welcomes and accommodates new faculty-members ("rookie camp"; how married faculty with children are treated; how unmarried faculty are treated; can the first year be made less stressful?; etc.) This is an item from the Suggestion Box.

Item # 11 is a Charge to the Curriculum Committee:

Charge the Curriculum Committee with considering whether Veterans Day should be made a holiday on which the University does not hold classes. This is an item from the Suggestion Box, and the Senate has already provisionally, but not formally, endorsed the charge.

Item # 12 is a Charge to the Institutional Review Board:

Suggest to the IRB that it meet more often. This should probably be discussed at the first or second Senate meeting of the Fall term. Status: Senator McGruder has written a charge.

Item # 13 is available as a report on the university web page and will be an Agenda item.

Get an update from the Child Care Task Force.

Item # 14 will continue to be worked on. Senators Anton and Edgoose agreed to perform the work. Several other senators expressed concern about the possibility of compromised privacy should such a voting system be put in place.

Consider electronic voting in Senate, FAC, Senate Chair, and Salary Committee elections.

Item # 15 is a Charge to the Diversity Committee:

Charge the Diversity Committee with developing the equivalent of a "Diversity Impact Statement" that could be considered when the University makes decisions and sets policy that might not, at first glance, seem to affect diversity but that may affect it considerably later.

Item # 16 – Chair Beardsley will do a “first read” of the charge at the Faculty Meeting on 9 September 2003.

Ensure that the change to the Code aimed at streamlining the evaluation system is put on the agenda for a full faculty meeting. This change was written by the PSC and approved by the Senate.

Chair Beardsley then directed senators' attention to the Standing Committees with proposed charges from last academic year.

Curriculum Committee

Proposed Charges

1. Complete the 5-year review for Art and Asian Studies
2. Continue the on-going business of the Committee including the 5-year reviews for Business and Leadership, Economics, Environmental Studies, Exercise Science, Foreign Languages and Literature, International Political Economy, Music, Physical Education and Philosophy.
3. Consider a unit maximum on Special Interdisciplinary Majors (SIM)
4. Establish a schedule for rotation of core area reviews
5. Begin the implementation of the core assessment process

Senator Loeb proposed we investigate the effectiveness of the First Year Seminars. Senator Bartanen responded that the Associate Dean has started a process for assessing the core and for comparing the effectiveness of the old core to the new core, particularly in regards to the First Year Seminars, and that the process would be implemented in stages.

Discussion about the Honor's Program followed, particularly about the issue of the required Honor's Thesis. Some senators thought it was unnecessary/inappropriate for the Senate to be involved in the matter at all, others thought that problems with thesis advising and drains on

faculty time could be alleviated by better advising, and another noted that self-study guides include questions about such matters and that the issue will be addressed when the Honors Program is reviewed.

Senator Bartanen proposed adding a review of the IB credit for foreign language proficiency to the Curriculum Committee charges. This passed, with one abstention.

Senator Orlin asked if item # 11 (Veteran's Day) should be added to Curriculum Committee charges as well. Senator Bartanen followed by asking if all suggestion box items automatically became charges. Senator Edgoose replied that suggestion box issues may or may not be taken up. Senators voted to add item #11 to the Curriculum Committee's Charges, with one abstention.

Senator Haltom asked if Comparative Sociology should be added to the list of on-going five year reviews. Senator Porter indicated that curricular review at the departmental level had been completed in Fall 2002 so it should be added to the list of charges.

Senator Loeb moved to add review of First Year Seminars as a separate charge to the Curriculum Committee. Discussion ensued. Some senators thought language to Charge #5 could be modified to include such a review, others thought it would be redundant to do so, still others thought that Senate Chair could ask informally about how the process works. Chair Beardsley agreed to do the latter. Senator Loeb proposed to withdraw the motion; the vote was unanimous in favor of so doing.

Attention turned to the Diversity Committee.

Diversity Committee

Standing Charges:

1. Work with the Office of Admission to support its recruitment efforts, including facilitation of the (so-called) telephoning project.
2. Work with the Director of Access Programs and the faculty support committee to collaborate with Access Programs and the Speakers' Bureau.
3. Work with appropriate offices and governing bodies to monitor and support disability/difference as an aspect of diversity.

Proposed Charges for 2003-2004:

1. Facilitate campus-wide discussion of the University Diversity Statement and seek additional ways to publicize both the statement itself and the commitment of the campus to the philosophy and goals identified therein.
2. Continue the work begun during 2002-2003 to consider 5, 10, 15, and 20-year benchmarks for both recruitment and retention of students, faculty, administrators, and staff of color.
3. Continue discussions with Student Diversity Center organizations and initiate similar discussions with residential student groups to gain insight into the current campus climate and to hear students' recommendations for improvement, as well as students' perspectives on the role the Diversity Committee might play on campus.
4. Consider active roles that the committee might take in support of those campus organizations whose goals focus specifically on supporting diversity, including Admissions, Student Diversity Center and its affiliated groups, the Race and Pedagogy discussants, Multicultural Student Services, and Disability Services.
5. Offer feedback on recommendations forthcoming from the Campus Harassment Policy Work Group for revisions to the Sexual Harassment Policy that would make it a comprehensive anti-

discrimination and harassment policy.

6. Consider ways in which to promote interaction between the campus and the Tacoma community and to build stronger relationships with other campuses in the area, partly to combat the isolation felt by students of color and aid in retention, and partly to assist in recruitment of local students and staff.

Senator Edgoose proposed developing the text from "Carry-Over" Item #15 into a formal charge for the Diversity Committee. Senator Loeb moved to do so, the motion was seconded. Senator Edgoose elaborated that the impact of policy changes on diversity concerns should be explicitly addressed. The motion was passed with one abstention.

Senator Bartanen moved that proposed charge #5 should end after the words "work group" and before "for," because the current wording of the proposed charge directs the decision.

Discussion ensued. Other possible wording was proposed. Senator Bartanen's motion was passed. Senator Haltom moved that the Senate accept the change to the Diversity Committee charges as amended. The motion was passed unanimously.

Attention shifted to the Institutional Review Board.

Institutional Review Board

Proposed Charges:

1. Continue to monitor protocols and maintain and manage records for research involving human subjects
2. Upgrade and refine the IRB Web Page with information appropriate for student and faculty researchers
3. Distribute a campus survey as part of a system of outreach and education that promotes IRB review as an integral part of the research planning process.
4. Continue developing a system for monitoring ongoing research.

Senator Maxwell asked why more frequent meetings of the IRB are necessary. Senator Foster explained that meeting only once a month holds up student researchers who must have their proposals reviewed to conduct course-related research during the semester as well as during the summer. Further discussion substantiated that the Senate expressed the view last year that IRB should meet more often because the current meeting schedule disadvantaged students. Building on Senator Orlin's comments, Senator Haltom moved that the IRB be charged to "develop ways to ensure that students receive timely approval of research projects throughout the entire year." The Senate unanimously passed the motion.

Senator De Marais moved that an addendum to proposed charge #2 be "to include information on the Institutional Animal Care and Use Committee (IACUC)." The motion was passed unanimously.

Charges for the IRB were unanimously approved.

Discussion shifted to Student Life.

Student Life Committee

Proposed Charges:

1. Continue to explore ways to encourage campus conversations aimed at promoting greater responsibility, accountability and civility on campus.
2. Give comments on the revised Student Bill of Rights and Responsibilities

3. Examine sophomore programs, specifically support for the transitions particular to sophomore year
4. Examine and suggest ways in which models of civic and/or intellectual accomplishment can be highlighted.
5. Improving publicity procedures on campus, for example, standardizing the computer programs used in various publicity offices.
6. Explore the relationship of student life and Facility Services.

Senator Loeb inquired about Charge #2 and why it should be dropped. Senator Bartanen indicated that for the last two years, no feedback on the issue came from ASUPS or Student Presidents Mello or Bahar. Given the lack of student interest in the issue, it was moved to drop the charge. The motion passed unanimously.

Senator Haltom moved approval of the charges to the Student Life Committee. The motion passed unanimously.

Attention shifted the Professional Standards Committee.

Senator Loeb asked if item # 5 (open files for tenure cases) and item #6 (Faculty evaluation of the Dean) should go the PSC. Discussion ensued. Chair Beardsley indicated that the proposal to streamline faculty evaluations at the associate professor and full professor levels would be read in the Faculty Meeting of 9 September. Chair Beardsley also read aloud the memorandum on evaluation of the Dean.

Senator Haltom proposed to the other senators that President Ron Thomas be invited to meet officially with the Senate. Discussion ensued. Senator Haltom moved that the Senate invited President Thomas to visit the Senate to discuss items of mutual interest and concern. The motion passed unanimously. All agreed that such a meeting should be followed by appropriate elbow-bending at the Faculty Club.

It was determined that further discussion of charges to the PSC would take place at the next meeting of the Faculty Senate as would discussion of charges to other Standing Committees.

Senator Haltom moved to adjourn. The motion passed unanimously. The meeting ended at 5:27PM.

Respectfully submitted by

Karen A. Porter, Anthropologist, Folklorist, and Scribe of the Day.

APPENDIX

Charges to Standing Committees as Approved by the Faculty Senate

Curriculum Committee

1. Complete the 5-year review for Art and Asian Studies
2. Continue the on-going business of the Committee including the 5-year reviews for Business and Leadership, Economics, Environmental Studies, Exercise Science, Foreign Languages and Literature, International Political Economy, Music, Physical Education, Philosophy, and Comparative Sociology.
3. Consider a unit maximum on Special Interdisciplinary Majors (SIM)
4. Establish a schedule for rotation of core area reviews
5. Begin the implementation of the core assessment process
6. Review International Baccalaureate credit for foreign language proficiency in the core.
7. Considering whether Veterans Day should be made a holiday on which the University does not hold classes.

Diversity Committee

Standing Charges:

1. Work with the Office of Admission to support its recruitment efforts, including facilitation of the (so-called) telephoning project.
2. Work with the Director of Access Programs and the faculty support committee to collaborate with Access Programs and the Speakers' Bureau.
3. Work with appropriate offices and governing bodies to monitor and support disability/difference as an aspect of diversity.

Charges for 2003-2004:

1. Facilitate campus-wide discussion of the University Diversity Statement and seek additional ways to publicize both the statement itself and the commitment of the campus to the philosophy and goals identified therein.]
2. Continue the work begun during 2002-2003 to consider 5, 10, 15, and 20-year benchmarks for both recruitment and retention of students, faculty, administrators, and staff of color.
3. Continue discussions with Student Diversity Center organizations and initiate similar discussions with residential student groups to gain insight into the current campus climate and to hear students' recommendations for improvement, as well as students' perspectives on the role the Diversity Committee might play on campus.
4. Consider active roles that the committee might take in support of those campus organizations whose goals focus specifically on supporting diversity, including Admissions, Student Diversity Center and its affiliated groups, the Race and Pedagogy discussants, Multicultural Student Services, and Disability Services.
5. Offer feedback on recommendations forthcoming from the Campus Harassment Policy Work Group.
6. Consider ways in which to promote interaction between the campus and the Tacoma community and to build stronger relationships with other campuses in the area, partly to combat the isolation felt by students of color and aid in retention, and partly to assist in recruitment of local students and staff.
7. Develop the equivalent of a "Diversity Impact Statement" that could be considered when the University makes decisions and sets policy that might not, at first glance, seem to affect diversity but that may affect it considerably later.

Institutional Review Board

1. Continue to monitor protocols and maintain and manage records for research involving human subjects

2. Upgrade and refine the IRB Web Page with information appropriate for student and faculty researchers and with information on the Institutional Animal Care and Use Committee (IACUC).
3. Distribute a campus survey as part of a system of outreach and education that promotes IRB review as an integral part of the research planning process.
4. Continue developing a system for monitoring ongoing research.
5. Develop ways to ensure that students receive timely approval of research projects throughout the entire year.

Student Life Committee

1. Continue to explore ways to encourage campus conversations aimed at promoting greater responsibility, accountability and civility on campus.
2. Examine sophomore programs, specifically support for the transitions particular to sophomore year
3. Examine and suggest ways in which models of civic and/or intellectual accomplishment can be highlighted.
4. Improving publicity procedures on campus, for example, standardizing the computer programs used in various publicity offices.
5. Explore the relationship of student life and Facility Services.